

From: **HLC Evaluations** <[evaluations@hlcommission.org](mailto:evaluations@hlcommission.org)>  
Date: Mon, Nov 29, 2021 at 10:10 AM  
Subject: Confirmation of HLC Visit: Pima County CC District (March 28 - 29, 2022)  
To: [llambert@pima.edu](mailto:llambert@pima.edu) <[llambert@pima.edu](mailto:llambert@pima.edu)>  
CC: [bmoses3@pima.edu](mailto:bmoses3@pima.edu) <[bmoses3@pima.edu](mailto:bmoses3@pima.edu)>, Linnea Stenson  
<[lstenon@hlcommission.org](mailto:lstenon@hlcommission.org)>

Dear Chancellor Lambert,

Good morning. HLC is pleased to inform you that the visiting team for your institution is now complete. The final Evaluation Summary Sheet (ESS) and Professional Data Reports (PDR) for the team members and chair are attached – please discard any previous copies of these documents. Please let HLC know immediately if any of the team members present a conflict of interest in the future.

**Visit reminders:**

- This visit will be conducted with the full team visiting your campus.
- The visit will take place on Monday-Tuesday, with the team departing late afternoon or evening on Tuesday.
- The team has received HLC's [safety guidelines](#). By accepting this assignment, they are acknowledging that they have read the enclosed guidelines and agree to participate accordingly.
- HLC will reimburse team members directly for all expenses incurred relative to this evaluation visit. The institution should not pay for a team member's expenses directly. You can find a [description of the fees](#) on the HLC website.

In the near future, the team chair will ask for assistance from you or the Secondary Contact with the following:

- Developing a preliminary schedule of campus appointments and meetings
- Making local lodging arrangements
- Asking for advice about travel plans (nearest airport, transportation between hotel and campus, and so on)

If you have any questions or concerns, please respond to this email or contact your HLC staff liaison.

Sincerely,  
Higher Learning Commission

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