All College Council
Agenda
October 12, 2023, 9:00 a.m. - 10:30 a.m.
Virtual Via Google Meet
https://meet.google.com/cdt-rrxy-cei

1. **Welcome/Introductions,** Sean Mendoza, ACC Chair

2. **Approval of minutes,** All

3. **ACC Vice Chair selection/voting,** Sean Mendoza

4. **Written SOP and impact to other department/divisions,** Rita Lennon

5. **Committee Goals,** All
   - **A) Review and make recommendations about shared governance and the process of communicating and categorizing decision-making.**

6. **AP 1.06.01 All College Council,** Phil Burdick (Update)

7. **Roundtable- Remote and flexible work initiatives,** Rita Lennon

Attendees

David Donderewicz, Downi Griner, Edgar Soto, Erika Elias, Francine Tupiken Ruelas, Francine Tupiken Ruelas's Presentation, James Craig, Phil Burdick, Rita Lennon, Sean Mendoza, Valerie Vidal-King, Will Romanenko. Not in attendance TT Martinez due to a death in the family.

1. **Welcome/Introductions**. Chair, Sean Mendoza requested all put their name, title and how they serve All College Council. Downi Griner is a new representative from the Staff Council for All College Council. Downi works at the Desert Vista Campus in the Arts Department.

2. **Approval of Minutes.** Chair, Sean Mendoza motioned to approve the September minutes. Erika Elias seconded the motion. All attendees approved the September 2023 minutes.

3. **ACC Vice Chair selection/voting,** Sean Mendoza made a motion to elect Jim Craig as ACC Vice Chair. Erika Elias seconded the motion. All in attendance voted unanimously for Jim Craig to serve as Vice Chair of ACC.

4. **Written SOP and impact on other departments/divisions,** Rita Lennon.
   Rita said several years ago the College allowed departments and divisions to write SOP's when it made sense for them, rather than create an AP which is an administrative procedure or BP which is a board policy. This has been raised several times in the Senate. The Senate's concern is that with the SOP's, there is not a formal review of an SOP institution-wide. The Senate is concerned that when an SOP is created, it may impact others than those who are writing it, and they may have not been able to consider how it may impact other departments.

   Rita asked if the ACC would be interested in pulling AP 1.01.03 since it is in review, but not in the 21-day review, and to consider some sort of verbiage about the impact an SOP will have before it goes live. Some departments already do this. The Registrar's Office, for example, and CQI have their SOP's available for everyone to see, but there might be other departments who don't even realize the impact that SOP's might have on another area and they may not be sharing their SOP's out as widely.

   Jim Craig suggested ways to review or publish SOP's so there is transparency and visibility regarding any changes that are made or going to be made. Ensure there is a better process so all stakeholders can be a part of the conversation and provide their input.

   David Donderewicz brought up in the Registrar's Office and in Financial Aid, there are at least 100 SOP's. Halting some AP's and BP's could cause some issues within departments or other areas that are currently in the process. David provided the financial aid handbook in the chat Student-financial aid- handbook.

   Sean mentioned that SOP's should be tied to Shared Governance so that everyone can be informed about changes that occur and if they might affect their area. We need to have greater sharing and transparency.

   Student Senator Will Romanenko brought up that he would like to echo Jim Craig and the transparency across the institution. These can be very technical documents and not every faculty member or student is going to take a look at these. There needs to be a way these can be posted or provided somewhere so all can access it.

   Jim recommended that the College consider developing a web-based searchable central database that contains SOP's.

   Sean Mendoza motioned to remove AP 1.01.03 from minor modifications to further look at and change the verbiage. Will seconded the motion. All in attendance approved for the AP 1.01.03 to be pulled. Phil will follow up with the legal team and next steps.

5. **Committee Goals,** Phil Burdick

    Rewording the ACC goal to the following: **Review and make recommendations about shared governance and the process of communicating and categorizing decision-making.**

    Jim Craig brought up a previous goal from May 2023. DFW is no longer appropriate for the All College Council. Rita Lennon said a previous goal of defining ad hoc committees and task forces has been resolved.

    Sean suggested that committee members review the Chancellor's Goals to make sure ACC goals are aligned. Phil informed the committee that the PCC Governing Board approved the Chancellor's Goals in October's meeting. Phil brought up, for this group, the definition of shared governance is the major work that needs to be done. Not only for the College but also for the Higher Learning Commission re-accreditation.

    Sean Mendoza brought up as this goal is so time consuming to just stick with one goal.

6. **AP 1.06.01 All College Council Revisions,** Phil Burdick
    Sean requested term information for all members. Student Senators and Faculty presidents serve one-year terms. All other members serve a two-year term.

    Sean would like to add the following verbiage to the ACC AP 3.8: "The All College Council will leverage synchronous and asynchronous communication technology to encourage greater engagement and inclusion of all College stakeholders, especially ACC student representatives." We need to make sure students and all College stakeholders have access to information and to participate.

    Will said it is much easier for students to review materials and communicate with a tool like Spaces. Sean Mendoza made a motion to add the new verbiage. Jim Craig second the motion. The motion passed unanimously. Francine will make the change to section 3.8 AP 1.06.01.

7. **Roundtable**
    Sean Mendoza opened the discussion for the roundtable. Sean brought up that he would like us as the ACC to make a statement in support of Israel and to denounce any sort of violence. He would like to have a statement brought forward to the Interim Chancellor. Will agreed with Sean and said since we are a higher learning institution, we should make statements denouncing violence.

    Rita brought up possibly having a historian at the campuses to discuss what is going on at sessions for those who would like to attend.

Sean Mendoza motioned to ask the Interim Chancellor to make a statement and have sessions for those who are interested in learning more about the conflict and be better informed about what is going on. The motion was seconded by Will and passed unanimously. Phil Burdick will inform the Interim Chancellor of the motion.

David Donderewicz, the FAFSA for 24/25 has been delayed from October to December, and a communication plan has been active for close to two weeks to get that message out to the students. Will hasn't heard anything from students about the delayed FAFSA, but will bring it up to the Student Senate at the next meeting.

Edgar Soto brought up the idea of implementing full program pathways at certain campuses and guaranteed scheduling. There have been some scheduling challenges at the smaller campuses. For example, if a course is dropped due to low enrollment, the student has to go to another campus and that could cause some transportation issues. One consideration is if every campus had the top two programs of study and a full pathway, that would help support students.

Jim said Academic deans will be tasked with creating a yearlong schedule that will include full-time pathways at designated campuses.

Rita mentioned in her Health Professions divisional meeting held in October that, as an institution, we have offered evening and weekend classes for quite awhile. However, on the weekends the library, bookstores and cafes are closed. How can we support that as an institution?

Rita also mentioned that the Faculty Senate had a meeting in October and the flexible work initiative was brought forward as a draft. Rita will send the draft to Francine to post on Spaces for All College Council members to review. The Registrar's Office also gave the Faculty Senate a presentation on the auto-confer process.

Jim suggested that at the next meeting, we have a discussion about Shared Governance, how to define it and how to improve it.

The meeting adjourned at 10:15 a.m.