



Pima County Community College District Board Policy

<i>Board Policy Title:</i>	Conflict of Interest
<i>Board Policy Number:</i>	BP 1.10
<i>Adoption Date:</i>	10/8/08
<i>Schedule for Review and Update:</i>	Every three years
<i>Review Date(s):</i>	6/5/15, 4/19/18, 11/8/23
<i>Revision Date(s):</i>	10/8/08, 11/8/23
<i>Sponsoring Unit/Department:</i>	Governing Board
<i>Motion Number:</i>	6834
<i>Legal Reference:</i>	A.R.S. § 38-501 through 38-511
<i>Cross Reference:</i>	Use of Facilities, BP 2.05

Members of the Governing Board will conduct their Board activities in a manner that exemplifies ethical behavior and conduct. Members will not advance or protect their own interests, or the interest of others with whom they have relationships, in ways that are detrimental to Pima Community College’s (“College”) operations, educational mission, and service to the community. Governing Board members will comply with the Arizona Conflict of Interest laws found in A.R.S. § 38-501 through 38-511.

When a Governing Board member is faced with a situation in which the Board member, or a relative of the Board member as specified by A.R.S. § 38-502, has a Substantial Interest in a contract, grant, purchase, or other decision coming before the Board, the Board member will (1) publicly declare the interest, (2) file an appropriate disclosure of the interest in the College’s conflict file, and (3) refrain from voting upon or otherwise participating as a Board member in such decision. Under Arizona law, “Substantial Interest” means “any nonspeculative pecuniary or proprietary interest, either direct or indirect, other than a remote interest. (See A.R.S. § 38-502 (11)).

If a Governing Board member has any question about whether a particular interest fits within the legal definition of a Substantial Interest, the Board member should contact the College's General Counsel for assistance.