



Pima County Community College District Board Policy

Board Policy Title:

Official Student Records

Board Policy Number:

BP 3.11

Adoption Date:

3/18/81

Schedule for Review & Update:

Every three years

Review Date(s):

4/15/14, 4/12/17, 11/16/20

Revision Date(s):

3/10/99, 1/13/12, 4/12/17

Sponsoring Unit/Department:

Office of the Provost

Motion Number:

5849

Legal Reference:

Cross Reference:

Data and Information Sharing, BP 1.20;
Family Educational Rights and Privacy
Act (FERPA) Educational Records
Compliance and Procedures, AP 3.11.01

The College will establish and maintain official permanent records for all students and shall assure the quality and integrity of those records and that records are stored in a secure environment.