



Pima County Community College District Board Policy

<i>Board Policy Title:</i>	Financial Aid and Scholarships
<i>Board Policy Number:</i>	BP 3.15
<i>Adoption Date:</i>	12/27/80
<i>Schedule for Review & Update:</i>	Every three years
<i>Review Date(s):</i>	10/29/14, 1/31/18, 2/14/24
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<i>Sponsoring Unit/Department:</i>	Office of the Chancellor
<i>Motion Number:</i>	4054
<i>Legal Reference:</i>	Title IV of the Higher Education Act of 1965, as amended. 34 CFR Part 600 – Institutional Eligibility; 34 CFR Part 668 – General Provisions 34 CFR Part 674, 675, 676 – Campus-based Programs; 34 CFR Part 682 – FFEL Programs; 34 CFR Part 690 – Federal Pell Grant and 34 CFR Part 600 – State Student Incentive Grant
<i>Cross Reference:</i>	Delegation of Authority to the Chancellor, BP 1.05, College Compliance, BP 2.18, Drug-Free College, BP 11.01, Institutional Security and Safety, BP 11.02

SECTION 1: Definitions:

“Title IV” means Title IV of the Higher Education Act of 1986, which regulates federal financial aid funds.

“Program Participation Agreement (PPA)” means an agreement between Pima Community College (“College”) and the U.S. Department of Education stating that

the College will comply with the laws, regulations, and policies governing Federal Student Aid (FSA) programs.

“Scholarships” means non-Title IV funds that are provided to students to support their educational expenses, and are awarded based on meeting academic or other stipulated criteria. Scholarships are funded by institutional, private, and non-title IV grant funds that are administered by the College or Pima Foundation.

Pima Community College (PCC) is a state-approved public institution of higher education, approved by the U.S. Department of Education to participate in the federal student financial aid programs, scholarships, and state student funding programs to assist students in paying for their education.

SECTION 2: Compliance

The Chancellor or designee shall establish and follow policies and guidelines to ensure that all operations abide by all applicable federal, state, and local regulations and requirements.

The College shall maintain its Title IV eligibility by:

1. Filing a current program participation agreement (PPA), that is signed by the Chancellor and an authorized representative of the U.S. Secretary of Education on a form approved by the U.S. Secretary of Education.
2. Administering the Federal Student Aid (FSA) program funds in a prudent and responsible manner.
3. Allow an independent auditor to conduct an audit of the school’s compliance with the laws and regulations that are applicable to the FSA programs in which the school participates (a compliance audit) and an audit of the school’s financial statements (a financial statement audit).
4. Protecting personally identifiable information (PII), preventing data breaches, and providing robust methods to ensure proper cybersecurity.
5. Providing federal financial aid to students who are eligible for Title IV aid for coursework that is required or applied to the student’s Title IV degree/certificate programs. This includes English as a Second Language (ESL) and remedial credits.

The College, as per federal regulations, shall:

1. Have an established Satisfactory Academic Progress (SAP) procedure.
2. Adhere to the state complaint process, provide acceptable resolution to complaints, and maintain a student complaint log.
3. Maintain the Eligibility and Certification Approval Report (ECAR) to include all certificates/degrees eligible for Title IV funding.
4. Have a published Return of Title IV procedure.
5. Collect, publish, and disseminate various types of information commonly referred to as consumer information.
6. Adhere to all federal rules and regulations published annually by the U.S. Department of Education.

Students must make an application for Financial Aid by annually completing the Free Application for Federal Student Aid (FAFSA) and other documents designated by the College. The granting of financial aid is contingent upon:

- 1) the authorization and appropriation of funds by the federal government or granting agency; the student's eligibility status to receive such funding;
- 2) the College's receipt of the anticipated funding from the grantor; and
- 3) compliance with any changes and/or documents required to verify the student's eligibility status.