

# Pima County Community College District

Single Audit Report

Year Ended June 30, 2022



A Report to the Arizona Legislature

Lindsey A. Perry  
Auditor General





The Arizona Auditor General’s mission is to provide independent and impartial information and specific recommendations to improve the operations of State and local government entities. To this end, the Office provides financial audits and accounting services to the State and political subdivisions, investigates possible misuse of public monies, and conducts performance audits and special reviews of school districts, State agencies, and the programs they administer.

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LINDSEY A. PERRY  
AUDITOR GENERAL

ARIZONA  
AUDITOR GENERAL

MELANIE M. CHESNEY  
DEPUTY AUDITOR GENERAL

## **Independent auditors' report on internal control over financial reporting and on compliance and other matters based on an audit of basic financial statements performed in accordance with *Government Auditing Standards***

Members of the Arizona State Legislature

The Governing Board of  
Pima County Community College District

We have audited, in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the U.S. Comptroller General, the financial statements of the business-type activities and discretely presented component unit of Pima County Community College District as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated December 22, 2022. Our report includes a reference to other auditors who audited the financial statements of the Pima Community College Foundation, Inc., the discretely presented component unit, as described in our report on the District's financial statements. The Foundation's financial statements were not audited in accordance with *Government Auditing Standards*, and accordingly, this report does not include reporting on internal control over financial reporting or instances of reportable noncompliance associated with the Foundation.

### **Report on internal control over financial reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's basic financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## **Report on compliance and other matters**

As part of obtaining reasonable assurance about whether the District's basic financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Lindsey A. Perry*

Lindsey A. Perry, CPA, CFE  
Auditor General

December 22, 2022



LINDSEY A. PERRY  
AUDITOR GENERAL

ARIZONA  
AUDITOR GENERAL

MELANIE M. CHESNEY  
DEPUTY AUDITOR GENERAL

**Independent auditors' report on compliance for each major federal program;  
report on internal control over compliance; and report on schedule of  
expenditures of federal awards required by the Uniform Guidance**

Members of the Arizona State Legislature

The Governing Board of  
Pima County Community College District

**Report on compliance for each major federal program**

***Qualified and unmodified opinions***

We have audited Pima County Community College District's compliance with the types of compliance requirements identified as subject to audit in the *U.S. Office of Management and Budget (OMB) Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022. The District's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

*Qualified opinion on the COVID-19 Education Stabilization Fund*

In our opinion, except for the noncompliance described in the basis for qualified and unmodified opinions section of our report, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the COVID-19 Education Stabilization Fund (Assistance Listings number 84.425) for the year ended June 30, 2022.

*Unmodified opinion on each of the other major federal programs*

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its other major federal programs identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs for the year ended June 30, 2022.

***Basis for qualified and unmodified opinions***

We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the U.S. Comptroller General, and the audit requirement of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the auditors' responsibilities for the audit of compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified and unmodified opinions on compliance for each major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

*Matters giving rise to qualified opinion on the COVID-19 Education Stabilization Fund*

As described in the accompanying schedule of findings and questioned costs, the District did not comply with requirements regarding the COVID-19 Education Stabilization Fund (Assistance Listings number 84.425) as described in item 2022-101 for reporting. Compliance with such requirements is necessary, in our opinion, for the District to comply with the requirements applicable to that program.

***Management's responsibilities for compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's federal programs.

***Auditors' responsibilities for the audit of compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with U.S. generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with U.S. generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, we express no such opinion.

We are required to communicate with those charged with governance regarding, among other matters, the audit's planned scope and timing and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## **Report on internal control over compliance**

Our consideration of internal control over compliance was for the limited purpose described in the auditors' responsibilities for the audit of compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance, and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a deficiency in internal control over compliance that we consider to be a material weakness.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2022-101 to be a material weakness.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

## **District response to findings**

*Government Auditing Standards* requires the auditor to perform limited procedures on the District's response to the noncompliance and internal control over compliance findings that are presented in its corrective action plan at the end of this report. The District is responsible for preparing a corrective action plan to address each finding. The District's responses and corrective action plan were not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on them.

## **Report on schedule of expenditures of federal awards required by the Uniform Guidance**

We have audited the financial statements of the District's business-type activities and discretely presented component unit as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements. We issued our report thereon dated December 22, 2022, that contained unmodified opinions on those financial statements. Our report also included a reference to our reliance on other auditors. Our audit was performed for the purpose of forming our opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of the District's management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit



of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Lindsey A. Perry*

Lindsey A. Perry, CPA, CFE  
Auditor General

February 16, 2023



# SCHEDULE OF FINDINGS AND QUESTIONED COSTS

## Summary of auditors' results

### Financial statements

Type of auditors' report issued on whether the financial statements audited were prepared in accordance with generally accepted accounting principles	Unmodified
Internal control over financial reporting	
Material weaknesses identified?	No
Significant deficiencies identified?	None reported
Noncompliance material to the financial statements noted?	No

### Federal awards

#### Internal control over major programs

Material weaknesses identified?	Yes
Significant deficiencies identified?	None reported

#### Type of auditors' report issued on compliance for major programs

Unmodified for all major programs except for the COVID-19 Education Stabilization Fund (Assistance Listings number 84.425), which was qualified.

Any audit findings disclosed that are required to be reported in accordance with 2 CFR §200.516(a)?	Yes
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#### Identification of major programs

Assistance Listings number	Name of federal program or cluster
84.042, 84.044, 84.047	TRIO Cluster
84.425	COVID-19 Education Stabilization Fund

Dollar threshold used to distinguish between Type A and Type B programs	\$2,666,437
Auditee qualified as low-risk auditee?	Yes

## Federal award findings and questioned costs

### 2022-101

#### Assistance Listings numbers and names

84.425E **COVID-19 Education Stabilization Fund—Higher Education Emergency Relief Fund (HEERF) Student Aid Portion**

84.425F **COVID-19 Education Stabilization Fund—Higher Education Emergency Relief Fund (HEERF) Institutional Portion**

84.425L **COVID-19 Education Stabilization Fund—Higher Education Emergency Relief Fund (HEERF) Minority Serving Institutions (MSIs)**

#### Award numbers and years

P425E200055, April 20, 2020 through June 30, 2023;

P425F201359, May 6, 2020 through June 30, 2023;

P245L200182, June 2, 2020 through June 30, 2023

#### Federal agency

**U.S. Department of Education**

#### Compliance requirement

Reporting

#### Questioned costs

Not applicable

**Condition**—Contrary to federal regulations and guidance, the District's Grant Services Department and the Financial Aid and Scholarships Department failed to make complete and accurate quarterly reports publicly available on the District's website for the program's student, institutional, and MSIs portions (Assistance Listings numbers 84.425E, 84.245F, and 84.425L, respectively). Specifically, the District did not complete and publicly post reports for the quarters ended March 31, 2022 and June 30, 2022, until January 2023, which was after we notified the District that the reports were missing from its website. In addition, for 2 of 3 reports we tested, the District overreported and underreported program expenditures by \$1,558,400 and \$9,806, respectively, for the student and MSIs portions (Assistance Listings numbers 84.425E and 84.425L). Further, the District did not retain documentation supporting the amounts it reported.

**Effect**—The District's failure to make complete and accurate quarterly reports available on the District's website resulted in a lack of transparency to the public for how it spent federal COVID-19 Educational Stabilization Fund monies for program purposes.

**Cause**—The personnel who had been administering the program left the District, and the new employees responsible for administering the program reported that they were not aware of the federal reporting requirement to post the reports on the District's website and, therefore, did not properly coordinate the reporting requirements between the Grant Services Department and Financial Aid and Scholarships Department as both were responsible for the report. Further, the District did not follow the Grant Services Department's written policies and procedures to track federal program reporting requirements to ensure that all reports were completed accurately and on time. Finally, an independent review was not performed for each section of the reports to ensure that they were complete and accurate.

**Criteria**—Federal agency guidance requires the District to publish on its website complete and accurate quarterly reports of its expenditures and other information for the Education Stabilization Fund no later than 10 days after the calendar quarter.<sup>1</sup> In addition, the federal Uniform Guidance requires the District to maintain program financial and accounting records and supporting documents relating to federal programs for at least 3 years from the date of the final expenditure report (2 Code of Federal Regulations

[CFR] §200.334). Further, federal regulation requires establishing and maintaining effective internal control over federal awards that provides reasonable assurance that the federal program is being managed in compliance with all applicable laws, regulations, and award terms (2 CFR §200.303).

**Recommendations**—The District should:

1. Follow the Grant Services Department’s written policies and procedures for completing federal grant reports to ensure compliance with federal program requirements, including processes to:
  - a. Track when each federal grant program report is required to be completed and submit/post reports by the designated due dates.
  - b. Require a review and approval of all reports by an independent employee to ensure they are accurate.
  - c. Retain all documentation supporting program expenditures reported in the federal grant reports.
2. Coordinate completing federal reports when more than 1 department is responsible for contributing information to the report to ensure the report is submitted on time.
3. Complete and publish on the District’s website the required quarterly grant reports for the Education Stabilization Fund no later than 10 days after the end of the quarter.

The District’s corrective action plan at the end of this report includes the views and planned corrective action of its responsible officials. We are not required to audit and have not audited these responses and planned corrective actions and therefore provide no assurances as to their accuracy.

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<sup>1</sup> Federal laws and guidance issued by the U.S. Department of Education (ED) require the reporting for the Education Stabilization Fund’s programs related to the Higher Education Emergency Relief Fund: (CARES Act of 2020, sec. 18004 (Public Law [P.L.] 116-136), CRRSAA Act of 2020, sec. 314 (P.L. 116-260), and ARP Act of 2021, sec. 2003 (P.L. 117-2). ED’s guidance for the quarterly reports are contained in the prescribed report’s instructions, as outlined in the Quarterly Budget and Expenditure Reporting for HEERF I, II, and III (a)(1) Institutional Portion, (a)(2), and (a)(3) (OMB Paperwork Reduction Act Form Control Number 1840-0849). Retrieved 1/13/2023 from <https://www2.ed.gov/about/offices/list/ope/arpheerfiiiqaurterlyreporting.pdf>.

# DISTRICT SECTION

**PIMA COUNTY COMMUNITY COLLEGE DISTRICT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
Fiscal Period 7/1/2021 - 6/30/2022**

<i>Federal Awarding Agency/Program Title</i>	<i>Assistance Listings Number</i>	<i>Additional Award Identification (Optional)</i>	<i>Name of Funder Pass-Through Entity</i>	<i>Identifying Number Assigned by Funder Pass-Through Entity</i>	<i>Total Amount Provided to Sub-Recipients</i>	<i>Federal Expenditures</i>	<i>Federal Program Total</i>	<i>Cluster Name</i>	<i>Cluster Total</i>
<b>DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</b>									
CHOICE NEIGHBORHOODS PLANNING GRANTS	14.892		CITY OF TUCSON	A29E004CNP18		\$25,000	\$25,000	N/A	\$0
<b>TOTAL DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</b>						\$25,000			
<b>DEPARTMENT OF THE INTERIOR</b>									
NATIONAL WILDLIFE REFUGE FUND	15.659		ARIZONA GAME AND FISH COMMISSION	800.80100.10.10000.10000.40.4130.18		\$10,478	\$10,478	N/A	\$0
<b>TOTAL DEPARTMENT OF THE INTERIOR</b>						\$10,478			
<b>DEPARTMENT OF LABOR</b>									
H-1B JOB TRAINING GRANTS	17.268				\$130,836	\$593,480	\$593,480	N/A	\$0
APPRENTICESHIP USA GRANTS	17.285		AMERICAN ASSOCIATION OF COMMUNITY COLLEGES	AP-33025-19-75-A-11		\$46,315	\$46,315	N/A	\$0
<b>TOTAL DEPARTMENT OF LABOR</b>					\$130,836	\$639,795			
<b>DEPARTMENT OF STATE</b>									
PUBLIC DIPLOMACY PROGRAMS	19.040					\$1,479	\$1,479	N/A	\$0
<b>TOTAL DEPARTMENT OF STATE</b>						\$1,479			
<b>DEPARTMENT OF TRANSPORTATION</b>									
NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION (NHTSA) DISCRETIONARY SAFETY GRANTS	20.614		GOVERNOR'S OFFICE OF HIGHWAY SAFETY	2021-PTS-047 2022-405H-007		\$2,866	\$2,866	N/A	\$0
NATIONAL PRIORITY SAFETY PROGRAMS	20.616		GOVERNOR'S OFFICE OF HIGHWAY SAFETY	2022-405D-037 2022-207-001		\$57,177	\$57,177	N/A	\$0
UNIVERSITY TRANSPORTATION CENTERS PROGRAM	20.701		UNIVERSITY OF SOUTHERN CALIFORNIA	85319007		\$101,008	\$101,008	N/A	\$0
<b>TOTAL DEPARTMENT OF TRANSPORTATION</b>						\$161,051			
<b>DEPARTMENT OF TREASURY</b>									
CORONAVIRUS STATE & LOCAL FISCAL RECOVERY FUNDS	21.027	COVID-19	PIMA COUNTY	CT-GMI-22*277		\$16,291	\$16,291	N/A	\$0
<b>TOTAL DEPARTMENT OF TREASURY</b>						\$16,291			
<b>NATIONAL AERONAUTICS &amp; SPACE ADMINISTRATION</b>									
EDUCATION	43.008		UNIVERSITY OF ARIZONA	571943 569111		\$64,472	\$64,472	N/A	\$0
<b>TOTAL NATIONAL AERONAUTICS &amp; SPACE ADMINISTRATION</b>						\$64,472			
<b>NATIONAL SCIENCE FOUNDATION</b>									
MATHEMATICAL AND PHYSICAL SCIENCES	47.049		UNIVERSITY OF ARIZONA	457809		\$4,145	\$4,145	RESEARCH AND DEVELOPMENT	\$531,051
BIOLOGICAL SCIENCES	47.074					\$25,054	\$25,054	RESEARCH AND DEVELOPMENT	\$531,051
EDUCATION AND HUMAN RESOURCES	47.076				\$15,084	\$87,895	\$501,852	RESEARCH AND DEVELOPMENT	\$531,051
EDUCATION AND HUMAN RESOURCES	47.076		UNIVERSITY OF ARIZONA	1930455		\$413,957	\$501,852	RESEARCH AND DEVELOPMENT	\$531,051
<b>TOTAL NATIONAL SCIENCE FOUNDATION</b>						\$15,084	\$531,051		
<b>SMALL BUSINESS ADMINISTRATION</b>									
COVID-19 - SMALL BUSINESS DEVELOPMENT CENTERS	59.037	COVID-19	MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT	58AHQ20C0012		\$43,363	\$164,061	N/A	\$0
SMALL BUSINESS DEVELOPMENT CENTERS	59.037		MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT	58AHQ21B0028		\$120,698	\$164,061	N/A	\$0
<b>TOTAL SMALL BUSINESS ADMINISTRATION</b>						\$164,061			
<b>DEPARTMENT OF EDUCATION</b>									
ADULT EDUCATION - BASIC GRANTS TO STATES	84.002		ARIZONA DEPARTMENT OF EDUCATION	22FABASC-212501-01A 22FIELCC-212501-01A 22FLECTC-212501-01A 22FRIETCO-212501-01A 22FVILEC-212501-01A 22FPRELC-212501-01A		\$2,847,641	\$2,847,641	N/A	\$0
FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS	84.007					\$932,150	\$932,150	STUDENT FINANCIAL ASSISTANCE	\$35,584,268
HIGHER EDUCATION_ INSTITUTIONAL AID	84.031					\$1,514,726	\$1,514,726	N/A	\$0
FEDERAL WORK-STUDY PROGRAM	84.033					\$409,262	\$409,262	STUDENT FINANCIAL ASSISTANCE	\$35,584,268
TRIO_ STUDENT SUPPORT SERVICES	84.042					\$799,573	\$799,573	TRIO CLUSTER	\$2,711,904
TRIO_ TALENT SEARCH	84.044					\$441,080	\$441,080	TRIO CLUSTER	\$2,711,904
TRIO_ UPWARD BOUND	84.047					\$1,471,251	\$1,471,251	TRIO CLUSTER	\$2,711,904
CAREER AND TECHNICAL EDUCATION - BASIC GRANTS TO STATES	84.048		ARIZONA DEPT OF EDUCATION	21FCTDBG-112501-20A 22FCTDBG-112501-20A		\$262,005	\$262,005	N/A	\$0
FEDERAL PELL GRANT PROGRAM	84.053					\$19,741,728	\$19,741,728	STUDENT FINANCIAL ASSISTANCE	\$35,584,268
FEDERAL DIRECT STUDENT LOANS	84.268					\$14,501,128	\$14,501,128	STUDENT FINANCIAL ASSISTANCE	\$35,584,268
CHILD CARE ACCESS MEANS PARENTS IN SCHOOL	84.335					\$129,511	\$129,511	N/A	\$0
EDUCATION STABILIZATION FUND	84.425	COVID-19, 84.425E				\$18,296,600	\$43,586,830	N/A	\$0
EDUCATION STABILIZATION FUND	84.425	COVID-19, 84.425F				\$21,988,793	\$43,586,830	N/A	\$0
EDUCATION STABILIZATION FUND	84.425	COVID-19, 84.425L				\$3,189,809	\$43,586,830	N/A	\$0
EDUCATION STABILIZATION FUND	84.425	COVID-19, 84.425C	ARIZONA BOARD OF REGENTS	ISA-ERMT-21-5003		\$111,628	\$43,586,830	N/A	\$0
<b>TOTAL DEPARTMENT OF EDUCATION</b>						\$86,636,885			
<b>DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>									
AFFORDABLE CARE ACT (ACA) HEALTH PROFESSION OPPORTUNITY GRANTS	93.093				\$104,212	\$349,992	\$349,992	N/A	\$0
REFUGEE AND ENTRANT ASSISTANCE_ STATE ADMINISTERED PROGRAMS	93.566					\$280,687	\$280,687	N/A	\$0
<b>TOTAL DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>					\$104,212	\$630,679			
<b>TOTAL EXPENDITURE OF FEDERAL AWARDS</b>						\$250,132	\$88,881,242		

Please Note:  
Italicized award lines indicate pass-through funding

The accompanying Notes to the Schedule of Expenditures of Federal Awards are an integral part of the schedule.

**PIMA COUNTY COMMUNITY COLLEGE DISTRICT**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**Fiscal Period 7/1/2021 - 6/30/2022**

**Significant Accounting Policies Used in Preparing the SEFA**

Expenditures reported on the schedule are reported on the accrual basis of accounting, except for the COVID-19 Education Stabilization Fund (Assistance Listings Number 84.425). For this program, \$9,529,397 of revenues received during the fiscal year as reimbursement for lost revenues that were reduced or eliminated because of the COVID-19 pandemic are also reported as expenditures of federal awards. All other expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

**10% De Minimis Cost Rate**

The District did not elect to use the 10 percent de minimis indirect cost rate as covered in 2 CFR §200.414.

**Basis of presentation**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Pima County Community College District for the year ended June 30, 2022. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

**Federal Assistance Listings numbers**

The program titles and Federal Assistance Listings numbers were obtained from the federal or pass-through grantor or the 2022 Federal Assistance Listings.

# DISTRICT RESPONSE





**PimaCountyCommunityCollegeDistrict**

*District Office*

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*Office of the Executive Vice Chancellor  
for Finance and Administration  
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Telephone (520) 206-4519  
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February 15, 2023

Lindsey A. Perry  
Arizona Auditor General  
2910 N. 44th St., Ste. 410  
Phoenix, AZ 85018

Dear Ms. Perry:

We have prepared the accompanying corrective action plan as required by the standards applicable to financial audits contained in *Government Auditing Standards* and by the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Specifically, for each finding, we are providing you with our responsible officials' views, the names of the contact people responsible for corrective action, the corrective action planned, and the anticipated completion date.

Sincerely,

Dr. David Bea, Ph.D.  
Executive Vice Chancellor for Finance and Administration

**Pima County Community College District**

**Corrective Action Plan**

**Year Ended June 30, 2022**

**Federal Compliance Findings**

**2022-101**

**Assistance Listings numbers and names**

84.425E COVID-19 Education Stabilization Fund—Higher Education Emergency Relief Fund (HEERF)  
Student Aid Portion

84.425F COVID-19 Education Stabilization Fund—Higher Education Emergency Relief Fund (HEERF)  
Institutional Portion

84.425L COVID-19 Education Stabilization Fund—Higher Education Emergency Relief Fund (HEERF)  
Minority Serving Institutions (MSIs)

**Award Number and Years**

P425E200055, April 20, 2020, through June 30, 2023

P425F201359, May 6, 2020, through June 30, 2023

P245L200182, June 2, 2020, through June 30, 2023

**Federal Agency**

U.S. Department of Education

**Compliance Requirement**

Reporting

**Questioned costs**

Not applicable

**Contact** Julie Dall’Aglia, Director for Grant Services

**Anticipated completion date**

June 30, 2023

1. The district will follow existing grant services procedures specifically for completing agency federal reporting, so it is accurate and on time. The district will also include a public disclosure notice regarding the timing of public posting and note that the financial reporting is subject to change depending on when the financial books close each quarter.
2. To verify the accuracy of the information reported, the following will be performed:
  - there will be a cross check using an independent financial analyst from grant services who will prepare the financial information for each grant.
  - The grant services director will review the information and enter it into the quarterly reporting for the 84.25F Institutional and 84.25L MSI reporting.
  - The Financial Aid and Scholarships Department will verify 84.425 HEERF Student Aid information that is compiled by Strategy, Analytics, and Research Department (STAR) and enter it into the same quarterly reporting document.
  - The Financial Aid & Scholarships Department will submit the reporting back to Grant Services, and Grant Services will verify the financial information one more time to confirm it is accurate with the general ledger.

- The reporting will then be cleared for public posting and submitted through the Financial Aid and Scholarships Department who will contact Web Services for public posting.
3. This reporting process will be coordinated by the grant services director so the reporting can be completed within ten days after each quarter to meet the federal reporting requirements for these three grants.
- Any quarterly reporting will be updated as soon as it is identified there should be corrections.
  - All information will be collected in an excel workbook with references to the source of information.
  - This will serve as backup for the audit.

