

Addendum No.1
Invitation for Bid No. B24/10069L
Window Cleaning Services

Issue Date: February 7, 2024

ADDENDUM 1:

This addendum will be posted to the Pima Community College webpage by February 7, 2024, by 5 pm (AZ Time)

ITEM ONE (1): Correct Email Address for submittal of bid packets and questions

The email address for:

1. Bid submittal email address:
do-bids-proposals@pima.edu
2. Questions must be sent to the email address below:
do-bids-proposals@pima.edu

ITEM TWO (2): Correct Website Link

1. Copies of the Invitation for Bids (IFB), possible future addenda, questions and answers, and any related documents are available on the Pima Community College Website:
<https://pima.edu/administration/contracts-purchasing/rfps-bids-quotes.html>

ITEM THREE (3): REPLACE SUBMITTAL LANGUAGE PAGE 3 PARAGRAPH 4 WITH THE FOLLOWING:

The College is currently NOT accepting “hardcopy” solicitation responses via U.S. Mail, delivery service or drop-off at District Office.

The College will only accept solicitation responses electronically via submission to the following email address and must be received at do-bids-proposals@pima.edu by the original date and time identified on the Cover page or as changed by the issuance of an Addendum. All submittal materials must be sent electronically via email and clearly marked in the subject line with the Company Name, solicitation title, solicitation number, and calling for the attention of the assigned Procurement Analyst. It is the responsibility of the firm to ensure that bid submittal is received electronically by the Due Date and Time stated on the Cover Page of this solicitation or as amended by a solicitation Addendum.

The proposal packet must consist of one (1) original copy of the proposal in PDF format, clearly marked “Original”. The firm’s Proposal packet must be one combined PDF document with all required documentation in one email. Do not submit your response as separate files.

All other Invitation for Bid (IFB) No. B24/10069L information/terms and conditions not modified herein remain the same.

END OF ADDENDUM ONE – IFB B24/10069L Window Cleaning Services

Thank you for your interest in Pima Community College.

Charles Ebunoha, Senior Procurement Analyst