

RFP No. P21/10035 Security Master Plan Points of Interest

Answers to Vendor Questions – Questions are in black, **Answers are in red**

1. Question: Is it possible to receive PDF campus maps showing building layouts/ site details? I see the PDF printable maps on the webpage but do not see enhanced detail of each building.
Answer: The selected vendor will be provided building layouts/site details. The purpose of the site visit on January 13, 2021 was to familiarize vendors with the sites such that they could provide reasonable proposals.

2. Question: Can we have any material provided during the visit and the attendees provided on the RFP website:
Answer: There wasn't any material provided to the attendees.

3. Question: Page 1: Please provide a list of those companies attending the non-mandatory site visit of all campuses.
Answer: An Addendum was issued January 15, 2021 naming the vendors that attended the site visits.

4. Question: Page 5, Section 2.4. Project Deliverables - Provide maps, drawings, and related data of existing life safety (fire, AED's, etc.), robots, security and access control systems and devices:
 - Is this deliverable for the awarded firm to provide record drawings for the following systems:
 - Fire alarm
 - Access control
 - Video surveillance
 - Robot locations
 - AED locations**Answer: Yes**

5. Question: In what format are the background drawings?
Answer: ACAD dwg should be defined as follows; Version ACAD 2019; and the floor plan(background) dwg should contain a "boundary polyline" defining each space (room defined with number), the boundary should be on a defined layer (boundary).

6. Question: Please identify the quantity of systems on campus and their manufacturer. **Answer: This is part of the deliverables for the Security Master Plan recommendations.**

7. Question: Page 6, Section 2.4. Project Components - Please provide a list of the stakeholders with which we would engage and/or the maximum number of interviews with them that are anticipated.

Answer: Preliminary stakeholders are listed below. Maximum number of interviews would be two as needed.
 - Chancellor Lambert
 - ELT / Vice Chancellors



- Provost: Dr. Dolores Duran-Cerda
- Campus President: Dr. David Dore
- Information Technology
- Campus Vice Presidents
- Deans and Department Heads
- Facilities and College Police
- Faculty Senate
- Staff Counsel
- Legal Counsel
- Student Senate
- Faculty, Staff and Student Surveys

8. Question: Page 8, Section 4.g. Qualifications: When requesting a detailed project timeline, does the College have anticipated/preferred start and completion dates?

Answer: TBD. Not to exceed one year.

9. Question: Page 9, Section 7. Offeror's Proprietary/Confidential Information: Please clarify how to package the proprietary/confidential information separately from the balance of the proposal and clearly mark it as such when Page 7, Section 3.D. states the firm proposal package must be one combined document.

Answer: The Offeror's Proprietary/Confidential Information will be clearly marked in a separate tabbed area in the one combined document.

10. Question: **Section 2, p. 5-6:** Is the college looking for physical security recommendations (i.e. walls, etc.) as part of this master plan, or primarily technology-related recommendations?

Answer: The College is looking for a comprehensive security master plan to include all aspects. Explain to the college what method and process you would use to ascertain, discover and analyze what we have and what we need for a recommended security master plan.

11. Question: **Section 2.4 p. 5:** Regarding deliverables, is the College looking for the consultant to specify *particular* systems and devices? Or more generally *types* of systems and devices? If specific recommendations are desired, will the selected consultant be privy to budgets to help inform these recommendations?

Answer: The college is looking for three recommended proposals including potential budgets as stated on Page 5, Item 4 Project Deliverables in the RFP. The recommendations can include existing or new systems and devices.

12. Question: **Section 2.4 p. 5:** Will the college be looking for projected maintenance and replacement needs/cost for *existing* systems and devices, for any *recommended/proposed* systems and devices, or *both*?

Answer: Both

13. Question: **Section 2.4 p. 5-6:** Please confirm that the intent of the master plan is to arrive at a conceptual plan, and that resulting design work associated with any implementation would be separate from this Scope of Work.



Answer: Yes. Selected vendor will present their process to develop a security master plan. The college will essentially be selecting the vendor based upon the proposed process.

14. Question: **General:** During the site visit, it appeared the College is in the process of implementing/installing some new security measures now. What is the anticipated start date for this master plan project?

Answer: TBD depending on approved recommendation.

15. Question: **General:** What budget does the College have for this master plan exercise?

Answer: TBD

16. Question: **Section 4 p. 11:** Does the college intend to shortlist and hold interviews, or will selection be based on proposals alone?

Answer: Possibly depending on finalist

17. Question: Currently, how many cameras are on each campus?

Answer: The College is in the process of installing additional cameras, currently there are 0 to 40 cameras depending on the campus location. West Campus and Downtown campus have the majority of the cameras.

18. Question: What type of outdoor security system does the College currently have at each campus?

Answer: Cameras, mass notification speakers and police patrols

19. Question: Maps, drawings, and related data of existing systems (Section 2, Paragraph 4, Page 5): Will the College provide as-built drawings for the Vendor to compare with current conditions or will the Vendor be responsible for procuring/creating all drawings?

Answer: Although some drawings may be available depending on the system, the selected vendor will need to plan on having to create the drawings.

20. Question: On-site oral and visual presentation (Section 4, Paragraph 2, Page 11)
Does the College have an estimated number of required on-site presentations throughout the Project?

Answer: No

21. Question: Recommended plans for improvements (Section 2, Paragraph 4, Page 5)
Are the life safety systems included in the assessment and recommended upgrades or just the mapping?

Answer: The life safety system should be included.

22. Question: Project Components (Section 2, Page 6): What part of the cyber/information security scope for the Pima Community College Master Plan is related purely to IT/Cyber security as opposed to being related to physical security systems?

Answer: Cybersecurity/IT security should be included inasmuch as required to respond to the overall RFP. Attention is also called to how systems recommended in the plan would be



maintained for security/patching throughout their IT life cycle as mentioned in the RFP previously. A stand-alone response for IT/Cybersecurity alone that does not address any of the other elements of the Security Master Plan RFP would not likely be selected on its own.