

# PIMA COMMUNITY COLLEGE

October 16, 2024

## ADDENDUM NO. One (1)

### Life and Short-Term Disability Insurance

This Addendum supplements and amends the original Specifications and shall be taken into account in preparing proposals, and become a part of the Contract Documents. In case of conflict between the original Specifications and this Addendum, this addendum shall govern. Careful note of this addendum must be taken by the offeror.

### ITEM NO. ONE (1): ANTI-LOBBYING CERTIFICATION AND DISCLOSURE FORM

- Attachment 3: Required Submittal Forms has been modified to include Anti-Lobbying Certification and Disclosure form.

All other Request for Proposals (RFP) No. P25/10077L information/terms and conditions not modified herein remain the same.

Please complete and return the Anti-Lobbying Certification and Disclosure form which is attached below.

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## RESPONSES TO QUESTIONS RECEIVED THROUGH THE DEADLINE OF Noon, Arizona Time on 10/10/2024

1. QUESTION: The RFP document shows the std rate is currently on a \$100 of monthly covered payroll basis. The financial workbook shows the std rate as \$100 of benefit (no designation of weekly or monthly) and the "Assumed Volume " field in the financial workbook sates "\$10 units". Please confirm the current rate basis for the std rate?

**RESPONSE: It should be Per \$100 of Monthly Covered Payroll.**

2. QUESTION: What was the std prior to 7/1/2022?

**RESPONSE: In 2021 the College went from a 60/60/17 to 14/14/24 Elimination Period. The "Per \$100 of Monthly Covered Payroll" went from \$0.148 to \$0.450 due to the change effective July 1, 2021 and has remained the same since.**

3. QUESTION: Please provide a copy of a current invoice for all lines.

**RESPONSE: Not available at this time.**

4. QUESTION: Please provide number of lives history for all lines.

**RESPONSE: Not available at this time.**

5. QUESTION: Is the tab labeled BOG on the census file the board members currently electing optional life benefits? If this is not board member information, please provide census data and benefit elections for the board members.

**RESPONSE: That is correct. Currently, there is one board member participating.**

6. QUESTION: The life amendment dated 7/21 indicates there is a list of grandfathered employees with optional life amounts that are not in \$10k increments. It does not appear these employees are included on the employee optional tab on the census received with the RFP. Please provide census information and benefit elections for any employees who are still in this grandfathered class.

**RESPONSE: In the census report under EE Opt'I there are only two employees left with an amount outside of the \$10k increments. One with \$25k and the other with \$75k.**

7. QUESTION: Please provide the SFT Site Link for bidding vendors.

**RESPONSE: Each vendor that has returned the Intent to Propose form will receive a secure link specific to that vendor, sent to them by the SFT site. Proposals are due 10/25, the links will go out starting on the 21<sup>st</sup>. You can upload your documents any time after that until the deadline.**

8. QUESTION: The RFP mention we need to upload the RFP to their "SFT" Site, but I did not see a link to this. Would you be able to send over?

**RESPONSE: See Q7 above.**

Vendor hereby acknowledges receipt of the above Addendum:

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
COMPANY NAME