

Section: Benefits Eligibility **Adoption Date:** 8/15/19 **Revision Date:** 7/01/2022

Sponsoring Unit/Department: Employee Service Center

Benefits Eligibility

Pima Community College offers a wide range of benefits to regular, full-time employees including Medical Plan, Health Savings Account, Prescription Drug Program, Dental Plan, Life and Accidental Death Insurance, and Short and Long-Term disability. Benefits may vary from year to year so employees should refer to the Benefits Guide of the current year for the most complete information. The Benefits Guide can be found on the PCC Intranet under the Employee Service Center. All other employees may check with the Employee Service Center to determine eligibility.

The College administers its Benefits Program as required by law. All benefit insurance premiums must be paid by the employee for periods the employee is not on unpaid leave, with the exception of leave under the Family and Medical Leave Act.