



## Verification of Lawful Presence Instructions Form

The passage of Proposition 300 by voters in November 2006 changed Arizona's laws regarding in-state tuition. In order to comply with these new requirements, Pima Community College revised its procedures.

Beginning March 12, 2007, all new and continuing students registering for Pima Community College credit classes and seeking in-state tuition must complete a one-time Verification of Lawful Presence Form. Once you have completed the form and it has been processed, you will not be required to complete it again for subsequent Pima Community College class registrations.

### Instructions for Completing the Form

All students who are admitted to PCC are required to complete the Verification of Lawful Presence Form.

If you do not complete and submit this form within 10 days of admission, PCC will place a hold on your student record. This hold will prevent you from viewing your grades or receiving a transcript until the form is processed.

Bring the form and your accompanying documentation to any campus Student Services Center to have the information verified by a staff member. If you answer Part 3, you will not be eligible for in-state tuition or publicly funded financial aid, but may register for classes at the out-of-state rate and receive private scholarships, if you qualify.

### Instructions if you do not live in Pima County

If you do not live in Pima County, contact the Admissions and Records Office at (520) 206-4640 or [coadmissions@pima.edu](mailto:coadmissions@pima.edu) for assistance completing the form.