

Faculty Senate Sept. 2019 Minutes

September 6, 2019 | 1:00pm | Amethyst Room, Downtown Campus

Meeting called by	Josie Milliken, President @ 1:01 pm	Note taker	Rita Lennon, Secretary
Type of meeting	Monthly Meeting	Timekeeper	Tanya Preusser Sergeant at Arms /Logistics Officer

SENATOR ATTENDANCE

SENATOR NAME	REPRESENTING	Present?
Josie Milliken	President & Communications	Yes
Taliesin Sutton	Vice President and Mathematics	Yes
Brooke Anderson	Faculty BOG Representative & Communications	Yes
Sean Mendoza	Adjunct Faculty Representative and Business & IT	Yes
Rita Lennon	Secretary and Education, Student Success & Biomedical Sciences	Yes
Tanya Preusser	Sergeant at Arms, Logistics Officer, & Education, Student Success & Biomedical Sciences	Yes
Adult Education		
Lisa Grenier	Downtown Campus	No
Patty Figueroa	East Campus	Yes
Applied Technology		
John Gerard	Downtown Campus	Yes
Susan Kuklin	Desert Vista Campus	No
Manny Carrillo	East Campus	Yes
Arts		
Carol Christofferson	West Campus	Yes
Michael Nolan	West Campus	Yes
Cherise Brashear	Downtown and Northwest Campus	No
Business & Information Technology		
Kenneth R Scott	Northwest Campus	Yes
Darryl Wong	Desert Vista Campus	No
Communications		
Elena Grajeda	Northwest Campus	Yes
Nancy Hamadou	West Campus	Yes

Mayra Cortes-Torres	Downtown Campus	Yes
Critical Care		
Doris Lovata	West Campus	Yes
Lynn Cushing	West Campus	Yes
Education, Student Success & Biomedical Sciences		
Virginia Harmelink	Desert Vista Campus	Yes
Denise Reilly	Downtown Campus	Yes
Courtney Webb	West & East Campus	Yes
Library		
Joe Brewer	Downtown Campus	No (Proxy)
Monique Rodriguez	Northwest Campus	Yes
Mathematics		
Jeannie Arbogast	Desert Vista Campus	Yes
Matej Boguszak	Downtown Campus	Yes
David Parker	Desert Vista Campus	Yes
Mary Sibayan	West Campus	Yes
Pima Online		
Anthony Sovak	Northwest Campus	Yes
Sciences		
Cori Leonetti	Desert Vista Campus	Yes
Dennis Just	Downtown & West Campus	No
Lisa Werner	(Sabbatical)	---
Arlo Osler	West Campus	Yes
Steve MacKie	West Campus	Yes
Hernan Aubert	West Campus	Yes
Social Sciences & Humanities		
Adriana Romero	Desert Vista Campus	No
Kimlisa Duchicela	Downtown Campus	Yes
Margarita Youngo	Downtown & West Campus	Yes
Sarah Ruth Jansen	Downtown & West Campus	Yes

Administrators and Guests:

Seth Shippee	College General Counsel
Tom Davis	Chief of Staff
Michael Tulino	Registrar
Dolores Duran-Cerda	Provost
Michael Amick	VP Distance Ed
Hilda Ladner	Exec Dir Diversity, Equity & Inclusion
Kate Schmidt	Exec. Dir Faculty Affairs & Dev.
Denise Morrison	Exec. Dir Employee Services
Morgan Phillips	President & VC Ed Partnerships
Ted Roush	Campus VP & Dir Student Affairs
Aubrey Conover	Campus VP & Dir Student Affairs
Michael Parker	Dean Humanities & Social Sciences
Nicole Barraza	Faculty
Lynnae Thandiwe	Faculty
Dan Flanagan	Faculty
Javier Pedroza	Faculty
Teresa Filipowicz	Faculty

INTRODUCTIONS, AGENDA MODIFICATIONS AND SHORT ANNOUNCEMENTS

Time allotted | 10 minutes | Agenda topic Topic | Presenter open

Introductions: Senator and Guest Introductions

Request for open forum or executive session: 2 requests for open forum, 0 req. for Exec session.

Short Announcements: (See video @ 1:15) Michael Parker, Dean of Humanities & Social Sciences presented plaques to Rosa Morales and MaryKris Mcilwaine for their years of service as faculty and as faculty senators. Both Rosa and MaryKris retired last academic year, each moving into a new chapter of their lives. Rosa spoke of her years in social services and how important it is for all of us to stay civically engaged, MaryKris reminisced about her time as faculty and senator; thanking several in the room for their friendship and mentorship to her. Both will be immensely missed!!

BUSINESS

Time allotted | 55 minutes | Agenda topic Details below | Presenter Details below

a. Approval of [May Minutes](#) (5 minutes) - Josie Milliken

(See video @ 18:02) Motion to approve May minutes was initiated and seconded by Senators in attendance.

Voice Vote: Majority Yay, 0 Nay, 0 Abstentions

May 2019 Minutes approved

b. AP Review: AP 2.02.03 (5 minutes) - Seth Shippee - (See video @ 37:45): Return to Work:

Reintegrating employees back into the workplace who have been out due to illness or injury without compromising their health. This should benefit both the institution and the employee (skill maintenance, earnings, and benefits).

Transitional Duty: allows employee to return to work when they can use a significant portion of their skills & complete productive work (i.e. 70% of working capacity and is expected to make a full recovery).

c. Inclusivity Presentation Information (10 minutes) - Hilda Ladner (See video @ 20:45)

**“Want to Reach All of Your Students? Here’s How to Make Your Teaching More Inclusive,”
by Viji Sathay and Kelly A. Hogan, The Chronicle of Higher Education**

Hilda and her department welcome faculty to visit her area (Downtown campus) and look at the Immigrant and Refugee resource center located upstairs @ DC. This division will be forming [Employee Affinity Groups](#) this fall, groups around identity, ability to connect to others in the college, also there will be opportunity to engage with the community to show that PCC wants to be a more inclusive environment. Hilda presented the results of the Equity & Inclusion survey, which was completed @ the end of last semester by then Director of ADR, John Howe (retired). The survey yielded ~569 responses and was open for just 2 weeks @ the end of May 2019. The initial question: Please check life experiences/identities that affect your experience @ the college was followed with further questions about each experience selected. Topics included:

- Single parent/caretaker
- Homeless
- Financial limitations
- 1st Generation college student
- Working students
- Disability
- Ethnicity
- Gender
- National origin
- Age
- LGBTQ
- Veteran
- Immigrant
- Refugee
- ESL

Overall, the survey showed positive to very positive responses (5 choices ranged from Very negative –Very positive + not applicable). Hilda provided snippets of results. Both employees and students were invited to complete this survey. Key takeaways: conduct a comprehensive climate survey, explore opportunities to offer childcare resources, schedule classes & pathway completion options for working students, training for faculty.

- d. **Faculty Senate Elections (10 minutes) - Senate Officers** (See video @ 47:45)
- a. **Special Election for vacancies** – following last semester’s senator elections, 12 vacancies remain. A special election will be held in September to vote new members and/or direct discussions with divisions will be held.
 - b. **Officer Election** – following nominations, elections were carried out; results were:
President elect & ACC rep: Josie Milliken
Vice President: Tal Sutton
Board of Gov. Rep: Brooke Anderson
Logistics Officer: Kenneth Scott
Secretary: Anthony Sovak
- e. **[Faculty Qualifications and Draft AP Update \(5 minutes\)](#)** Kate Schmidt and Carol Christofferson (See Video @ 1:05:50)
- a. **[1AP 3.01.01 Draft](#)**: This is an existing AP following a quality review (completed every 3 years) in draft. Before it is taken through the formal 21 day review process, Kate wanted to bring it back to FS for comments and questions. Three changes were identified, albeit minor. First change: Academic credentials can be prioritized over master’s degree (or higher) in any field + 18 credits. Second change: Min. Qualifications for each discipline will be reviewed by faculty every 3 years, not annually. Third change: The equivalency process will be streamlined. Please review the draft AP and provide comments.
- f. **President’s Report (15 minutes) - Josie Milliken** (See video @ 1:12:15)
- a. **[Faculty Senate Charter](#)**: For new senators, please review the charter and feel free to contact any “seasoned” senators with further questions. Part of each senator’s responsibility is to provide information to their constituents, seek input or feedback and report those back to faculty senate during meetings. Most divisions have multiple faculty senators, therefore, it is up to each department/division how to provide information to the entire DFC.
 - b. **Strategic Planning Committee call for volunteers**
Anthony Sovak, Joe Brewer, Tim Cruz, and Kenneth Scott – we will need 1 more member. Please email Josie Milliken with interest
 - c. **Standing Committees, Call for Volunteers: Academic Standards, Gen Ed, College Curriculum Council**: The process of selection to serve on a standing committee has changed, it is now based on division. You should have had the opportunity to serve on a standing committee through your division (DFC), but Faculty Senate has the

opportunity to provide additional faculty representation. Here are the additional senators:

Academic Standards: Denise Reilly, Elena Grajeda

General Education: Hernan Aubert

College Curriculum Council: Kimlisa Duchicela

d. Academic Calendar WC Call for Volunteers

Nancy Hamadou

e. Early Alert

Early alert is a new system, now the scale has been opened to include gateway courses and developmental courses. To be proactive, Josie asked for feedback from senators who have used the system. Feedback included how flags communication during the middle and end of semester is sent to faculty can be a bit confusing, especially when trying to find the “new” information within the system faculty should review. Also, students see general feedback but have to hunt for individual faculty or advisor comments. Finally, the canned comments to students can be intimidating to some students, so an option to change the canned comment, or to add a faculty flag would be helpful. Recommend adding Dept. Chairs and/or Discipline Coordinators to the communications sent to faculty.

f. FACT Update (See video @ 1:37:00)

No updates, but this will remain on the agenda as a standing item.

REPORTS (SEE VIDEO @ 1:38:00)

Time allotted | 30 minutes | Agenda topic Details below | Presenter Details below

- a. [Provost's Report](#) (10 minutes) – Dolores Duran Cerda
- b. [BOG Report](#) (5 minutes) - Brooke Anderson
- c. [TLC Report/Update](#): Karie Meyers
- d. [PCCEA Report](#) (5 minutes) - Matej Boguszak

OPEN FORUM

Agenda topic See Below | Presenter Kimlisa Duchicela & Denise Reilly

Topics discussed in open forum:

1. (See on video @ 1:57:28) Continuing concerns with enrollment
 - a. Waiting to meet with advisors for hours
 - b. Student's ability to change their program of study
 - c. Dept. leadership arbitrarily closing classes each semester
 - d. No comprehensive strategy connecting program viability, closing courses each semester, faculty hiring in DFC.
2. (See on video @ 2:22:07) Discrepancy between policy for staff instructors and faculty. Student Affairs has been reviewing the role of counselors of the past academic year, one change implemented from this review was the Student Wellness Assistance Program; Counselors were unsure how their services would be used with this new system. The provost created a counseling workgroup to benchmark ways that peer colleges utilize counseling responding to a new counseling model proposal shared with the Governing Board last semester (these proposals were not shared with the counselors before going to the board). This raised concerns with counselors that their voice was not being heard, even though they had written support from faculty senate, staff council and PCCEA. The results found that roughly 80% of community colleges reviewed have counseling faculty. The workgroup presented 3 models to address the charge and presented to Provost and Presidents. The outcome should be delivered around September 20, 2019.

EXECUTIVE SESSION

Time allotted | 0 minutes | Agenda topic Not Requested | Presenter N/A

CLOSING

Motion to adjourn, seconded by senator in attendance.

Meeting adjourned at 3:28 pm

Link to Faculty Senate Transcript ([video](#))