

**Faculty Senate Meeting Minutes**  
**September 1, 2023**  
**1:00 - 3:00 PM**

**1. Introductions (10 minutes)**

- a. Welcome and introductions - Faculty Senate President, Rita Lennon
- b. Requests for Agenda Modification/Executive Session - None
- c. Requests for Open Forum - None
- d. Review of [August Faculty Senate Meeting Minutes](#) requested.
  - i. Quorum met and approved

**2. Reports (50 minutes)**

- a. [Provost Report](#) - Kate Schmidt
- b. [Student Affairs Report](#) - Jennifer Madrid
- c. President Report - Rita Lennon
  - i. [Heads Up Resolution 2018](#): Social Media notification emailed 8/23/23 discussed. No major concerns brought forth by Faculty Senators.
- d. Governing Board Report - Denise Reilly
  - i. Governing Board meeting is next week. A report of that meeting will be provided at the next Faculty Senate meeting.
- e. [PCCEA Report](#) - Makyla Hays
- f. [Adjunct Faculty Report](#) - Sean Mendoza
- g. TLC Report - Elliot Mead
  - i. TLC streamlined processes and projects. New faculty onboarding completed in August.
  - ii. Limiting the new, per the Provost, has concentrated efforts on OER, General Education and Arizona General Education Curriculum (AGEC).

**3. Business (30 minutes)**

- a. Professors Bio/Course Description Update - Faculty Senate Officers
  - i. Conversations on developing a replacement for "Rate my Professor" have commenced.
  - ii. Suggestions made include, professor bio and picture, courses taught and the modality, degrees earned, work experience.
  - iii. Creation of this could be used in marketing, improving informed choices for students choosing courses, and increasing culturally relevant information in support of the Acting Chancellor's Culture of Caring initiative.
- b. [Administrative Procedures and Board Policies](#) - Morgan Phillips
  - i. AP/BP reviews every three years
  - ii. This rotation backed up during COVID but a plan has been put in place to catch up before December 2024.
  - iii. Multiple APs and BPs will be up for review at October's Faculty Senate meeting.
- c. [HLC Faculty Qualifications](#) - Kate Schmidt
  - i. AP 3.01.01

d. [DFC Handbook](#) - Michael Parker

**4. Adjournment**

i. Motion: Moved by Kelly O'Keefe and seconded by Ally Stacey. Meeting adjourned at 2:50 PM.

**7. Minutes submitted by:** Kelly H. O'Keefe