



FACULTY SENATE MONTHLY MEETING MINUTES

Date: October 4, 2024 **Time:** 1:00 – 3:00 PM [Meeting Link](#)

[Sign-in Sheet](#)

1:00	Welcome & Introductions (Icebreaker-Favorite Fall Sweet Treat) Review Sep Meeting Minutes FS Officer Goals	President	10 min
	Requests for Agenda Modification/ Executive Session	Senators	
	Requests for Open Forum Requests for Faculty Engagement	Open to Faculty- Changes to FE Faculty Emeritus AP , Policy Dev Form Quality Review Process	

1:10 Reports

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|---|---|-------------------------------|
| 1. Provost Report | 7. Student Affairs Report | 6. Dr. Jessica Tinklenberg 7. |
| 2. President Report 3. BOG Report | 1. Rep Kate Schmidt 2. Denise Reilly | Jenn Madrid- NA |
| 4. Adjunct Faculty Report 5. PCCEA Report | 3. Rita Lennon | |
| 6. TLC Report | 4. Sean Mendoza | Reports 6 min |
| | 5. Makyla Hays | |



1:50

FACULTY SENATE MONTHLY

MEETING MINUTES Business

1. Senate Officer Elections

[Bios for Secretary, FS Officer Ballot](#)

2. Emeritus Nominations

FE [Ballots](#)- [Elena Grajeda](#),

[Theresa Riel](#), [Nan Schmidt](#)

3. [Learning Communities](#), [Info](#)

4. [AGEC as Certificate](#)

5. [FACT Committee](#)

6. [AGEC Redesign](#)

7. Division Spotlight

[ABECC](#) & [Applied Tech](#)

3:00 **Closing: Adjourn**

[Faculty Senate Charter](#)

1. Maggie Golston

2. [Kelly O'Keefe](#) & Nominators

3. [Dana Drake Rosenstein](#) 4. Dr.

Jeff Thies

5. Kate Schmidt, [Denise Reilly](#) 6.

Dr. Michael Parker

7. ABECC- Stephanie Basij, Mary Mercado, AT- Greg Wilson, Adrian

Snellgrove, John Gerard

5 min 10 min

5 min 5 min 10 min 10 min 20 min

[Faculty Senate Website](#) (find meeting schedule, Zoom link, agenda, and meeting

minutes) [Faculty Senator Engagement Exchange](#)

Attendance: Brooke Anderson, Alexandra Armstrong, Stephanie Basij, April Burge, Mayra Cortes Torres, Roseanne Couston, Kimlisa Duchicela, John Gerard, Maggie Golston, Sol Gomez, Makyla Hays, Cynthia Howe, Dennis Just, Rita Lennon, Karla Lombana, Greg Loumeau, Sean Mendoza, Sherry Miller, Padma Nair, Kelly O'Keefe, Rosemary Ortega, Mike Pickell, Denise Reilly, Sarah Robinson, Raymond Ryder, Adrian Snellgrove, Carolyn Sotelo, Charles Wacker, Greg Watson, Lisa Werner, Margarita Youngo

I. Introduction

Call To Order: 1:01

Attendance: We have quorum (26 at 3:03)



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Motion for Executive Session? No

Request for Open Forum:? Yes

Motion to Approve September Minutes by Kelly O’Keefe, seconded by Margarita Youngo
September 6 minutes unanimously approved.

Announcements:

Volunteer positions in DE/TLC filled, Still needed for Dr. Tony Sovak’s area.

II. Open Forum:

1. Emeritus Policy Revision: Kimlisa Duchicela has drafted a slideshow and rewritten the AP. Margarita Youngo also drafted policy, but has deferred to Kimlisa’s draft. They are working with Kate Schmidt on a revised policy with some adjustment in requirements for emeriti.

2. Simple Syllabus issues– Lisa Werner brings a Faculty complaint throwing errors and not getting quick and thorough help. Maggie Golston: There is also the frustration with duplicative notifications.

3. Lisa Werner also mentions that faculty find that PCC Announcements are too frequent and crowd out class announcements. Maggie Golston recommends managing this by using the “pin” function in D2L Announcements.

III. Reports:

A. Provost Report: Kate Schmidt

PCC is now recipient of the [Excelencia Seal of Approval](#)

HLC Mock Peer Review September 5-6 in advance of HLC Official 12/9-12/12

DDC wants to ensure that we have good participation at the appropriate events

MSG web time/subs. asking HLC to sked Faculty Forum not during free time

Academic Affairs forum next Friday



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B. President's Report: Denise Reilly

FS Officer Goals:

- HLC Visit Support
- Faculty Communication and Engagement
- All Faculty Day Faculty Recognition

Progress: New initiative on creating and publishing a current, easy to access database of committees.

Kate Schmidt/Denise Reilly/Kelly O'Keefe have started with generating preliminary documents and gathering information from all Divisions about Faculty service.

C. Governing Board Report: Rita Lennon

Please refer to document in the interest of time: [BOG Report](#)

D. Adjunct Faculty Report: Sean Mendoza

Adjunct Faculty quick recap of 10./4 meeting

AERC–based initiative collaboration about adjunct issues.

E. PCCEA/AERC: Makyla Hays

1. Leadership model follow-up (AERC survey forthcoming late Fall)
2. FACT process moving along, Divisions working
3. AERC is still working on Hard To Hire SOP. Draft being completed, and it will be distributed for comment soon.
4. Tracking policy tool and overview undergoing fixes for currency.

F. TLC: Dr. Jessica Tinklenberg

Recently completed: Report with new mission (drop here)/vision/values

Advisory board has been recruited, meetings start next week. Future inquiries coming here for wider input.

“Most inclusive most supported, most equity-minded practice”



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ACUE cohort still open for enrollment– priority will be offered to Full Time Faculty
Keynote for online eds Conference will be [Karen Costa](#) on Climate Aware Pedagogy

G. Student Affairs– Denise Reilly for Jennifer Madrid

Please See [Student Affairs Report](#) as Jennifer Madrid was unable to attend today’s meeting

Denise Reilly– Please report dead links you find on PCC website, particularly this Fall in advance of HLC scrutiny.

IV. Business

A. FS Officer Elections

Ballot distributed, results shortly.

B. Faculty Emeritus Vote

Presentations and Vote:

- o Denise Reilly on Theresa Riel [Letter](#)
- o Lisa Werner on Nan Schmidt [Letter](#)
- o Kelly O’Keefe on Elena Grajeda [Letter](#)

C. Learning Communities– Drake-Rosenstein

Learning Communities, or paired classes for students in a cohort, are a high-impact practice. proven to be especially effective for women in STEM, HSI-serving institutions, first-generation college students.

Cohort/peer support group that is very robust

For fac, comp for planning and teaching semester

MSGlinking to IBEST Are these opps open to all ot deved

DR enrollment issues



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D. Dr Jeff Thies– AGEC

All Agecs being combined into one 32-35 unit AGEC in a statewide redesign per the Arizona Board of Regents (ABOR). The redesign is underway and will go into effect Fall 2026.

Also see Michael Parker’s presentation about Course Inclusion Process below.

Lisa Werner: Can/should we call it a “certificate”?

Maggie Golston: While the College in fact certifies it, it does not meet the direct to employment aspect for our certificate programs..

We can still designate AGEC recipients as “completers” in terms of how we quantify completion.

E. FACT Faculty Allocation– Kate Schmidt

How are we allocating faculty, knowing that total PCNs (H numbers) must remain the same?

FACT Committee worked hard, eventually developing a “dashboard” to crunch data by discipline.

The formula design was completed Spring 2024, and currently in spreadsheet form waiting to be developed by STAR into a dashboard..

College is only using attrition– not layoffs– to move PCNs.

F. General Education Redesign Course Inclusion Process: Dr. Michael Parker A

session for Faculty was offered this morning. Link to slideshow.

Video forthcoming.

The course inclusion process involves a one-time process (noy the usual CQI process) presented at the meeting. Disciplines will complete the spreadsheets.

AGEC has a new category, “Institutions of the Americas”

Submission Deadline for inclusion in all AGEC categories of courses on the spreadsheet marked yellow and red is **October 28**

G. Division Spotlight– Adult Basic Education/Applied Technology



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70k in Pima County without HS diplomas

Several locations, modalities

IET Integrated Ed and Training model- Contextualized component

IBEST Integrated Basic Ed and Skills Training ABE/Fac working together to help students earn a certificate within one year

Refugee Ed Program

Applied Technology Greg Wilson, John Gerard, Adrian Snellgrove

Excepting Aviation, all programs are at Downtown Campus.

Up 58% in 3 years

John Gerard

State initiative: [Ready Tech Go!](#)

Aviation- Adrian Snellgrove

Motion to Adjourn

Sarah Robinson

Second John Gerard

Adjourned 3:02