

Faculty Senate Meeting Minutes 12/6/2024

Date: December 6, 2024
PM

Time: 1:00 – 3:00

Attendance: Brooke Anderson, Alex Armstrong, Matej Boguszak, Mayra Cortes-Torres, Rosanne Couston, Kimlisa Salazar Duchicela, John Gerard, Maggie Golston, Makyla Hays, Lisa Jurkowitz, Dennis Just, Rita Lennon, Karla Lombana, Diane Lussier, Sean Mendoza, Sherry Miller, Padma Nair, Kelly O’Keefe, Mike Pickell, Liz Rangel Arriola, Denise Reilly, Sarah Robinson, Raymond Ryder, Carolyn Sotelo, Ally Stacey, Tal Sutton, Charles Wacker, Greg Watson, Lisa Werner, Margarita Youngo

Agenda:

Time	Item	Presenter	Time Allotted
1:00	Welcome & Introductions (Icebreaker) What is going well in your work area? Review Nov Meeting Minutes Review Meeting Protocols- F2F, Zoom	President FS Officer Goals	15 min
	Requests for Agenda Modification/ Executive Session	Senators	
	Requests for Open Forum Requests for Faculty Engagement	Open to Faculty	
1:15	Reports Chancellor Remarks 1. Provost Report 2. President Report 3. BOG Report 4. Adjunct Faculty Report 5. PCCEA Report 6. TLC Report 7. Student Affairs Report	Dr. Jeffrey Nasse 1. Dr. Dolores Duran-Cerda 2. Denise Reilly 3. Rita Lennon 4. Sean Mendoza 5. Makyla Hays 6. Dr. Jessica Tinklenberg 7. Jenn Madrid	5 min 5 min 5 min 5 min 3 min 5 min 3 min 3 min

Faculty Senate Meeting Minutes 12/6/2024

2:00	<p style="text-align: center;">Business</p> <ol style="list-style-type: none"> 1. Division Spotlight- Communications 2. Campus Updates 3. BPs/APs 4. AP 3.25.07 Credit Hour Update HLC Chancellor's Goal 1 5. DFC Handbook Presentation old and revised versions 6. FACT and Committee Update 7. Division Spotlight-Arts 	<ol style="list-style-type: none"> 1. Dean Ken Chavez, Lisa Jurkowitz, Jeffrey Gabbitas 2. Nina Corson 3. Informational Only 4. Dr. Dolores Duran-Cerda 5. Dr. Michael Parker 6. Kate Schmidt, Denise Reilly 7. Arts-Dr. Dana Roes, Chris Will, Nancy Spaulding (Virtual) 	<ol style="list-style-type: none"> 15 min 10 min 10 min 5 min 10 min 10 min
3:00	Closing: Adjourn		

- [Faculty Senate Charter](#)
- [Faculty Senate Website](#) (find meeting schedule, Zoom link, agenda, and meeting minutes)
- [Faculty Senator Engagement Exchange](#)

Call To Order 1:08

Quorum Reached

Motion to Approve Nov Minutes Matej Boguszek/Sarah Robinson 2nd

Minutes approved 25/0

Open Forum

1. Margie Youngo: Emeritus update.
2. Kimlisa Duchicela: NA Reporting– Should we have a specific designation for “failing” with specific definition. This will help us assess DFW rates much more accurately
3. Kimlisa Duchicela: Pay Stubs really needed before payday. We are still having issues with timely pay.

Faculty Senate Meeting Minutes 12/6/2024

4. Denise Reilly: Had 7 students not dropped in a timely manner, causing several issues. Registrar's Office called this an "anomaly." They were not removed from D2L, and Denise could not complete Early Alert. It took four weeks to drop the students.
5. (Online) Kelly O'Keefe: If you have a question or comment for the group, please raise your (virtual) hand!

II. Reports

A. Chancellor's Report: Dr. Jeff Nasse

Thanks to all for this semester as it comes to a close.

Many positive developments. We are making a difference in students' lives

HLC: Thanks for all the work on the documentation, preparation, presentation.

Remember that our reviewers are our peers. This is a culture of support. It's also a chance to "show off."

Enrollment Increase:

1. Drop for Non-Payment: Happened as scheduled on Monday 12/2. 1000+ students were dropped.
2. Marketing: Template for course promotion coming
3. HS engagement and recruitment

Communication– Upcoming report

Maggie Golston:: How was the Drop for Nonpayment 12/2 date chosen, and please follow up on what happened when the ELT met about the 12/2 deadline.

Dr, Nasse: ELT determined that the 12/2 date was too soon upon us to change it. We will do better in future.

Provost's Report: Dr. Dolores Duran-Cerda

HLC:

Dr Jill Wright is now doing branch campus visits. Some adjustments will be made to accommodate her schedule, coming this afternoon.

HLC Resources:

See Provost's Report above

- Guidelines
- Assurance Argument
- Three reports

Advice for HLC

- Be concise and give concrete examples in your answers
- Volunteer an answer! Do not let administrators be the only responders.

Faculty Senate Meeting Minutes 12/6/2024

- Focus on changes that have been made for continuous improvement.

President's Report: Denise Reilly

1. Committee Repository: should be online Fall 2025.
2. Shared Governance and the sharing of info
3. Nov PCC Gov Board Meeting very positive– great meeting

BOG Rita Lennon

Celebratory November BOG Meeting.

Adjunct Faculty Report: Sean Mendoza

Recap of Adjunct Meeting 12/6.

Moment of Silence for Lynn Maners

PCCEA/AERC: Makyla Hays, PCCEA Pres.

Gen Ed Learning Outcomes (CLOS map to)
Institutional Learning Outcomes (for Programs/Degrees)

Grading deadlines– making sure deadlines are the same across the College.
On Time pay– still seeking process improvements

For info on AERC, see the Tracker linked in report above

TLC: Dr. Jessica Tinklenberg

- TLC held 47 unique sessions this semester.
- New sessions coming in Spring, including Spring Teaching Symposium 4/11 DC and VI
- TLC starting to think about collabs with various depts divs to develop strategies to improve teaching and learning

Student Affairs: Jennifer Madrid

Please see attachment above.

III. Business

A. Division Spotlight: Communication

Dean Ken Chavez, Lisa Jurkowitz, Jeff Gabbitas

Introduction and overview to Communication Division

Highlighted Programs: ITP and ESL

Faculty Senate Meeting Minutes 12/6/2024

B. Campus Updates: Nina Corson, Downtown Campus VP

Welcome to all to DC in person!

Downtown Campus

Hotels: This year, we put out an RFQ in search of a developer. The project the potential developer had in mind was not related to serving the College.

Governing Board held a special meeting to determine the future for the buildings.

Challenges with current state of the buildings:

- Property breaches
- Fire
- Graffiti
- Maintenance and Security
- Time resources
- Liability Risk
- Neighborhood Concerns

East Campus: Campus Task Force working on long term vision and plan

Desert Vista: Restaurant opening February 2025.

West Campus: Construction almost done! All Faculty Day in January being held at West.

APs/BPs: Info Only

Process for APs/BPs being studied for improvement and transparency.

AP 3.25.07 Revision/Update

Background and context:

1. 11/5-11/14 Provost met with PLT/Senate/some ELT
2. Survey to Faculty
3. Provost assigned Wendy Weeks, Vanessa Arellano, and Emily Halvorson-Otts to lead the AP rewrite with stakeholders.
4. Update at 2nd Faculty Forum
5. Deep dive into categories of credit coursework.
6. 11/25 Draft rewrite
7. Planned 12/18 Final rewrite to be shared with Chancellor

Implementation Plan to be developed by 1/31

Faculty Senate Meeting Minutes 12/6/2024

Deans will work with Faculty for public-facing SOP

C. DFC Handbook Revision: Dr. Michael Parker

Overview: Membership

Process: Survey revealed some coded themes

Revisions

aligned to DH Leadership Model, APs.

Next Steps

Feedback from FS– open through January 21

Share with CQI for additional feedback

Tal Sutton– Are DFCs functional units?/Is this the equivalent of an SOP?

Michael Parker– Could be SOP or AP

D. FACT– Denise Reilly and Kate Schmidt

Tool built and applied for 2025-26 hiring decisions

Committee on Committees– Responsibility has been allocated to STAR as the lead, as the tool will now be used college-wide for all Faculty/Staff service.

Call to adjourn 3:04

Motion: Tal Sutton 2nd: Maggie Golston