

Faculty Senate Meeting Minutes

April 5, 2024

1:00 - 3:00 PM

1. 4.Introductions (10 minutes)

- a. Welcome and introductions - Faculty Senate President - Denise Reilly
- b. Requests for Agenda Modification/Executive Session - None
- c. Requests for Open Forum - None
- d. Review of [March Faculty Senate Minutes](#) requested. Motion to approve - Kelly O'Keefe, Second - Karla Lombana. Approved with no modifications needed
- e. No Executive Session requested
- f. No Open Forum Requested

2. Reports (35 minutes)

- a. [Provost Report](#): Kate Schmidt for Dr. Jeff Thies:
 1. Reminder to complete the College Employee Satisfaction Survey (CESS) by M 4/29
 2. Executive Director of the Teaching and Learning Center: position is being approved and will open to internal and external candidates TBA.
 - 3.HLC Mock Visit, September 5 and 6.
[Academic Staff preparation](#)
[Operational Staff preparation](#)
[Student Services Staff preparation](#)
 4. April Events:
 - a. Data Session
 - i. Faculty - April TBD, 10:00 am - 11:30 am
 - ii. Staff - April 15th, 10:00 am - 11:30 am
 - b. HLC Town Hall, April 16th, EC, 9:00 am - 2:00 pm
 - c. National Signing Day, April 18th, DTC, 9:30 am - Noon
 - d. Academic Affairs Forum, April 19th, 3:00 pm - 4:30 pm
 - e. Data Summit - Student Experience, April 26th, DTC, 9:00 am - 1:00 pm
 - f. STEAM Night, April 26th, NW, 5:00 pm - 8:00 pm

b. [President Report](#) - Denise Reilly

1. All Faculty Day news: 100 attended in person, 21 online, for a total of 141 total. (vs. 243 RSVP).
 - We need to think about whether to keep AFD in January or move to mid-semester next year.
 - There is no policy statement about AFD being required.
 - We need to revisit the purpose, programming design, and messaging RE: AFD more generally/
2. Faculty Awards: We need to bring back institutional awards. Leadership will prepare a survey about awards to put in place next year.
3. AFD Prizes! Thanks to the PCC Foundation. Winners are Tal Sutton, Francisca James Hernandez, Cory L, Carolyn Karmikel, Emily Whittington, Keith Rocci

c. [BOG Report](#) - Rita Lennon in absentia

d. Emeritus Faculty– Kelly O’Keefe: There are no pending nominations. The Emeritus policy can be found [here](#). Kate Schmidt: any late noms will roll over into next year’s process

e. Maggie Golston– Announcements of CW Events April 11 at West CFA Recital Hall and April 18 at Desert Vista F123.

f. [AF Report](#) - Sean Mendoza

Recap of highlights from Adjunct Faculty Meeting, including a visit from Philip Burdick to discuss the future of marketing at PCC.

g. [PCCEA Report](#)-- Makyla Hays

1. List of Faculty in April Board Packet

PCCEA compared the posted list to the list of current faculty and have emailed any faculty not on the list to ensure that if there is an error, it can be corrected. Any regular faculty not being offered a contract for next year should have been notified by March 1.

2. Faculty Leadership redesign

Feedback due today, April 5, on the two models:

DH/Lead: See [this video](#), [powerpoint](#), [spreadsheet](#) and [draft job description](#) created by one of our subgroups for details and please provide feedback on [this form](#).

AD/FAD/DH: See [this video](#), [powerpoint](#), [spreadsheet](#), and [draft job duties](#) created by one of our subgroups for details and please provide feedback on [this form](#).

3. Chancellor search

Respond to call from Provost if interested in being part of the faculty voice in this important venue. If you wish to serve on this representative group, please complete the attached [form](#) by Friday, April 19. If the number of volunteers exceeds the available representative slots in each of the categories, names will be randomly selected for compensation. All representatives will be notified by May 3.

4. Budget discussions

Priorities were decided via survey in Fall 2023 and discussions are ongoing.

5. Ongoing AERC Work - [Overview of Policy at Pima](#)

Reporting as Faculty PCCEA rep.

a. There are a lot of [ongoing projects](#) in the AERC. The meetings are open and we have public comment at the beginning of each of our sessions.

b. 21 day comment Period has concluded and AERC is working to finalize policies to post in the next few weeks

h. [TLC Report](#) - Elliot Mead

Denise Reilly: Thanks for TLC team’s hard work on All Faculty Day

1. August Teaching Strategies Workshop

2. Wants a more collective vision as regards external and internal awards

3. Tiffany Amorette Young shoutout for her work– we should recognize those colleagues who mentor us.

4. [AI Taskforce Update](#)

- a. Working on shaping AI guidelines.
- b. Listening Sessions (there will also be opp for async feedback).
- c. Keith Rocci has compiled a list of resources for AI.

i. [Student Affairs Report](#) - Jenn Madrid

1. Fall Registration starts M 4/8.
2. Fall Forward registration event Friday 4/20. This is like our Super Saturday events.
3. First Gen Excelencia in Education event for students and their families/support systems at Desert Vista 4/27 10-12. More info, flier to come.
4. Encourage students to meet with advisors!
5. Refer to Pima Engage for more info on Student Services.
6. M-TH 10-3 are Student Life Hours
7. For assistance, contact Jenn Madrid, Valerie Vidal-King, or Suzanne Desjardin

j.

3. Business

a. BP 3.22 Limited Enrollment (Selective Admission): Dr. Morgan Phillips

1. Listed for deletion, has now been folded into BP 3.10

This is an open enrollment institution.

There are some cases in which we must limit enrollment, however, due to external accreditors and/or space considerations.

2. Cohort codes will be revised and relaunched 24-25. This will help students and PCC with implementing requirements checklists.
3. Matej Boguszak– 3.10 does not seem to preserve the spirit of open enrollment. Morgan Phillips– In fact, this already happens (example of space constraints due to construction etc.). See Aviation, Welding, etc. Denise Reilly– What about a deeper dive about this? Morgan Phillips– this is in progress. There has already been progress to speed up admissions in Healthcare Professions.

b. [Campus Updates](#)– Dr. Aubrey Conover

1. West Campus: Spring 25 WC H and J reopening will increase our ability to accommodate more HP students (see above).
2. See Report for all other updates
3. West Campus Summer Closure: If you need to access during closure, call 206-2700.
4. Discussion:

Denise Reilly: Can you update us on program shifts, etc?

Aubrey Conover: Regarding the Drachman Properties, we are looking for community partners. The workgroup on EC/PSESI will prepare a report within 60 days. Also under discussion: District Office

c. [Faculty Qualifications AP 3.01.01](#)– Maggie Golston and Kate Schmidt

1. Continuing from February presentation.

2. Policy revision has been revised with Faculty feedback considered, and will now be brought for 21-Day comment.
 3. The policy continues to reflect a Faculty-driven certification process, and allows DFCs to collectively set qualifications standards within the guidelines set by the HLC.
 4. Anyone teaching for Pima Community College will possess “profound content knowledge” relevant to the classes they teach.
- d. [AP/BP](#) Minor Updates Dr. Jeff Silvyn, Dr. Morgan Phillips
1. Policy Review

Matej Boguszak: 1.20 Data sharing with outside institutions– clarification? Who would we share with?

Jeff Silvyn: Student resources that are external

Matej Boguszak: Will there be an opt out option?

Jeff Silvyn: We may hire a vendor to assist with managing this work without outside services.

Denise Reilly: Who will decide which vendors get what info?

Jeff Silvyn: Whoever is involved directly.

David Parker: We have done well in managing our data.
 2. Due to time constraints, Matej and others with concerns will send them via email, and they will be answered by Jeff Silvyn.
- e. Faculty Leadership Workgroup (Q&A 20 min)-- Nina Corson, Kelly O’Keefe, and Makyla Hays
1. From [Jeff Thies](#): There will be a Q&A on Monday 2-2:45 on the leadership models.
 2. Nina Corson: Thanks to this committee who worked so hard. Makyla and Kelly, while they will present each model, are not necessarily their main advocates.
 3. Makyla Hays: Clarification on Department Head model and reassigned hours. 12 month= 39 hours. No extra days on 12 months, because they will already be working.
 4. Kelly O’Keefe: Clarification on Associate Dean model: Associate Dean would be an Administrator/Staff position.
 5. Q&A

Maggie Golston: How will 12-month vs. 9- month be loaded fairly?

Nina Corson: To clarify, the aim of the 12 month DH position was to compensate Faculty leaders for work they already do and should be compensated for.

Makyla Hays: Agrees with Nina and explains rationale further.

Matej Boguszak:: Is there 9 mo/12 mo flexibility?

Nina Corson: Sure.
4. **Adjournment** - Motion from and seconded by Sean Mendoza at 3:02 PM
 5. **Minutes submitted by:** Maggie Golston

