

Staff Council Meeting Minutes

Date: August 1, 2025

Time: 8:30 a.m. MST

Location: Google Meet

Attendees: Alma Yubeta, Ana Townsend, Andrew Min, Audrey Keefe, Aurie Clifford, Carolyn Redman, Chris Parisoff, Christopher Rodriguez, Cody Watts, Danielle Johnson, David Bea, David Clark, Donovan Wagner, Echo Casey, Edgar Soto, Ellie Hutchinson, Eric Strong, Francine Tupiken Ruelas, Himelda Davidson, Ian Roark, Irene Robles-Lopez, Isaac Abbs, Jacqie Allen, Janelle Volkenant, Janet Rico Uhrig, Jason Brown, Jeffrey Nasse, Jody Seidel, Joi Stirrup, Juanita Bonillas, Katie Joyce, Katy Hernandez, Keri Hill, Kristy Snowden, Lucy Simpson, Magdalena Castillo, Maricruz Ruiz, Maryann Phininzy, Melissa Stoddart, Michael Tulino, Miguel Mora, Natalie McConnell, Nick Riley, Robert Lane, Sarah Jayne, Seana Chaves, Stephanie Smead, Suzanne Desjardin, Tina Neil, Vanessa Romero

Meeting Overview

- Minutes from the previous meeting were approved with quorum met (19 votes).
- IT reported progress on Windows 11 migration, upcoming enforcement of mandatory security training, and launch of a new chatbot.
- Facilities shared updates on maintenance projects, safety upgrades, and PCC Alert troubleshooting.
- Finance and Provost offices discussed federal funding volatility, grants, and the new bachelor's degree in education.
- Presentations included Federal Work Study program updates and PCC Police Department body camera implementation.
- Staff Council discussed representative nominations, open leadership roles, and future presentation opportunities.

Call to Order

The meeting was called to order by President Cody Watts at 8:30 a.m.

Approval of Previous Minutes

The new voting process was reviewed. The previous meeting's minutes were approved with 19 votes, meeting quorum requirements.

Reports

IT (Isaac Abbs)

- Migration to Windows 11 is 80% complete; deadline October 2025.
- Security awareness training enforcement under development; potential 'three-strike' account lock policy to address audit findings.
- New IT chatbot launched on Service Desk site; currently in soft launch phase.
- Faculty and staff raised concerns regarding Windows update scheduling and power settings; IT will follow up.

Human Resources (Tina Neil)

- Major system migration underway to replace Cornerstone backend; user transition expected January/February 2026.

Facilities (David Clark)

- Deferred maintenance projects ongoing (parking lot resurfacing, HVAC upgrades, restroom remodels, piping replacements).
- Roofing projects at West and DN buildings; board reports prepared for September approval.
- Safety enhancements to building exits and sliding doors underway.
- PCC Alert distribution issues discussed; staff advised to verify registration via updated system.

Finance (Dr. David Bea)

- Federal budget changes had limited immediate impact; monitoring financial aid modifications.
- Two Upward Bound grants not renewed; appeal submitted; contingency planning in progress.
- Child care and other grant funding uncertain; appeals and applications submitted.
- Food service remains financially unsustainable; exploring alternatives such as food trucks and program partnerships.

Provost (Dr. Ian Roark)

- Board approved submission of bachelor's degree in Education to Higher Learning Commission (HLC) on August 5.
- Tuition rates for bachelor's degree courses will be determined by the Governing Board (permissible up to 150% of regular tuition).

- Strategic discussions underway with the University of Arizona to improve transfer rates (down 76% since 2018).
- Provost's Office restructuring introduced; new leadership team in place.
- Upcoming focus on Guided Pathways implementation and workforce education excellence.

Federal Work Study Program (Aurie Clifford)

- Approximately \$600,000 in federal funds support ~120 student hires annually, though demand far exceeds availability.
- Program provides valuable workforce preparation for students and free staffing support for departments.
- New sick time policy grants 40 hours upfront to eligible student employees.
- Continued outreach efforts include upcoming scholarship fairs.

PCC Police Department (Robert Lane)

- Implementation of body cameras underway; enhances transparency and liability protection.
- Increased police presence planned for fall semester start.
- Emergency preparedness training opportunities (Run/Hide/Fight) available for departments.
- Ongoing review of PCC Alert communication system.

Staff Council Business

Governing Board Update

- No report provided.

All-College Council

- No meeting since July; next scheduled for August 29.

ARC Representative

- Jason Brown serving as interim representative until elections conclude on August 8.

Benefits Working Group

- Seeking nominations for representative; must be an exempt employee.

Bylaws & Elections Committee

- Vice Chair position remains open for nominations until August 8.

Communications & Treasury

- No updates this month.

Future Presentations

- Council invited members to propose department presentations for upcoming meetings.

Open Forum

Dr. Jeffrey Nasse (Chancellor) joined briefly to thank staff for their ongoing work and highlight institutional achievements. No additional comments from guests or representatives.

Adjournment

The meeting adjourned at 9:41 a.m. The next Staff Council meeting is scheduled for September 5, 2025, at 8:30 a.m.