



CARES Act HEERF and Institutional Funds Report #4 – November 23, 2020

Pima Community College signed and submitted to the Department of Education the Certification and Agreement on April 10, 2020, to provide Emergency Financial Aid Grants to students. Pima Community College received notice of allocation of HEERF funds for providing emergency financial aid grants to students on April 20, 2020.

Pima Community College signed and submitted to the Department of Education the Certification and Agreement for the Institutional Portion of the Higher Education Emergency Relief Fund on April 23, 2020.

Pima Community College signed and submitted to the Department of Education the Certification and Agreement for Minority Serving Institution of the Higher Education Emergency Relief Fund on May 5, 2020.

As part of the requirements of receiving funds under Section 18004(a)(1) of the CARES Act, the college is required to provide periodic reporting. The first report is due within 30 days of the notice of allocation. Subsequent updates related to this provision are due every 45 days thereafter.

Reporting requirements include:

1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

Pima Community College submitted the Certification and Agreement form on April 10, 2020, documenting the college's assurance that the college would be using no less than 50% of the CARES Act funding for Emergency Financial Aid Grants to students. The college received a notification that the grant was awarded and funds were available on April 20, 2020.

2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students.

Pima Community College received a total award of \$9,989,049 from the CARES Act. Of this award a minimum of \$4,994,525 shall be allocated to Emergency Financial Aid Grants to students with the remainder used for institutional related expenses associated with the impact from the Coronavirus.

3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter).

As November 23, 2020, the date of this report, the college has distributed a total of \$5,992,325 to 7,951 students.

4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.

Pima Community College estimates the total number of students eligible to participate in the Emergency Financial Aid Grants program to be more than 9,000 students.

5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.

As stated in item #3, the total number of students that have received Emergency Financial Aid Grants is 7,951 as of today's report.

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.

Pima Community College selected and directly disbursed funds to students that have demonstrated eligibility. The college's methodology used for the delivery of these funds is available online at <https://pima.edu/news/coronavirus/heerf>.

The procedures used to identify students who may be eligible for the Emergency Financial Aid Grants included:

- 1) Students enrolled on March 13, 2020
 - 2) Student that had completed a Free Application for Federal Financial Aid (FAFSA) or be eligible to complete the FAFSA
 - 3) Students that meet the criteria specified in Section 484 of the Higher Education Act of 1965, as amended
 - 4) If students otherwise met requirements, they were automatically selected and distributed funds in the tiered award amount based on enrollment level.
7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

Notice of the Higher Education Emergency Relief Fund was sent through a variety of methods, including emails sent directly to students and placement on the college's portal and web site, social media posts, and the local newspapers. <https://www.pima.edu/news/coronavirus/resources-student.html>

8. Of the funds designated for institutional use (\$4,994,524), the college has identified \$1,500,000 to disburse to students that have demonstrated eligibility.

Technological Hardware and Internet Resources

As outlined by the Department of Education funds outlined in the Institutional portion of the Higher Education Emergency Relief Fund be used to purchase laptops, hotspots, or other information technology equipment and software to enable students to participate in distance learning. Pima Community College purchased 2,075 laptop and tablet devices and 250 hotspots for distribution to students.

Student are able to access information and directions to checkout and receive laptops, tablets and hotspot devices by logging onto their MyPima and select the Students tab > Student Resources.

As of November 23, 2020, the date of this report, the college has expended a total of \$2,365,604.00 for student technology.

Online Test Proctor Services

The college designated \$850,000 to contract an online test proctoring service. The online proctored test units will provide professionally trained live proctors to monitor online exams and intervene when necessary. The services will be provided to PCC students through May 5, 2021 paid by the Higher Education Emergency Relief Fund.

As of November 23, 2020, the date of the report, the college has expended a total of \$3,811.00 for proctoring services.

Decontamination of Campus Expense

The Recipient's Certification and Agreement states that recipients may use prior awards provided under the HEA to prevent, prepare for and respond to coronavirus. Pima Community College procured a company to provide decontamination services to all campuses to assist in the prevention of the spread of the virus.

As of November 23, 2020, the date of this report, the college has expended a total of \$520,075.00 for decontamination

