



**DEPARTMENT OF THE AIR FORCE  
355TH SECURITY FORCES SQUADRON (ACC)  
DAVIS-MONTHAN AIR FORCE BASE ARIZONA**

MEMORANDUM FOR ALL DAVIS MONTHAN AFB STUDENTS

FROM: 355 SFS/CC  
3345 South First Street  
DMAFB AZ 35707-3009

SUBJECT: Visitor Student/Vehicle Pass Policy – DMAFB SECURITY

1. The installation commander has extended to you the privilege of attending college courses on this installation. You will obtain a Defense Biometric Identification system (DBIDS) pass to facilitate your access to the installation. We are happy this privilege has been extended; however, you must understand that there are certain responsibilities involved with this privilege.

- a. Students must provide proof of US citizenship and provide a course schedule before receiving an entry badge. Upon completion of a background check, an installation access credential will be issued for unescorted access, and the student will be briefed on entry requirements. If you withdraw from your course, your DBIDS pass will be terminated.
- b. Students will access the installation solely for school-related purposes, entering no earlier than two hours prior to school starting and departing no later than one hour after the school day ends. You must utilize only the Craycroft gate for entry and exit, unless closed, following the most direct route to and from school. The authorized access days and times will be specified on the issued badge. It's essential to note, base access and visitor access requirements are subject to further restrictions or suspensions based upon identified security threats or increased FPCONs.
- c. When driving on the installation, ensure you possess a current and valid driver's license, proof of insurance, and current vehicle registration – these items are always mandatory on Davis-Monthan AFB. If your vehicle registration and/or insurance expires before the school year concludes, the expiration date of your pass will be the last day of current vehicle registration and/or insurance. Upon updating insurance and/or vehicle registration, the pass can be extended to the term's end. All vehicles entering DMAFB are subject to search/inspection by Security Forces personnel. Drivers on Davis Monthan AFB will adhere to base traffic and safety regulations while on the installation.
- d. You are not permitted to escort others onto Davis-Monthan AFB. Only authorized students traveling to and from class are permitted to ride onto the installation with you. Non-student drivers are prohibited from entering the base for dropping-off student passengers.

2. Failure to abide by these restrictions will result in confiscation of your DBIDS pass, detention by Security Forces and revocation of your access to the installation. The Base Education Office will be notified when any revocation of privileges occurs.

3. Our goal is to provide the local civilian population with as much support as possible; however, we will not reduce installation security. Your support will greatly influence the continuation of this program.
4. Base entry necessitates the possession of the issued installation access credential and a valid state-issued driver's license, state-issued photo ID card, valid US passport, or other state or federally issued photo ID when you attend any classes on Davis-Monthan AFB. NOTE: Students will have a photo taken and their index fingers scanned for the DBIDS system.

STEVEN L. HOLMAN, Maj, USAF  
Commander

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Student Signature and Date  
(VCC files through class term)