



Proof of Disability Information Sheet

Proof of Disability (POD) confirms that a student has a disability, as defined by the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

Documentation should come from a licensed professional, who is qualified to diagnose and/or treat your condition.

Proof of Disability documents should contain a clear diagnosis of a specific disability or disabilities and any other pertinent information (e.g., current medication(s), prognosis and potential impacts associated with educational environments). Diagnostic statements should be on formal letterhead and must be legible.

Proof of Disability Document Examples:

1. IEP/MET/504 plans for students with a history of accommodations in K-12 school
2. Educational/Psychological Evaluation Report (with diagnosis)
3. Statement of diagnosis from physician
4. Statement of diagnosis from a psychiatrist, psychologist, therapist or case manager
5. Audiogram
6. Report from ophthalmologist or optometrist
7. Speech/occupational/physical therapy report
8. Statement of diagnosis from a qualified professional

A student should not delay meeting with an Access and Disability Resources (ADR) Program Specialist because of lack of formal documentation. Make an appointment to meet an ADR Program Specialist, who will determine your individual documentation needs during the meeting. Depending on the disability and accommodation(s) requested, additional documentation may not be required. The ADR Program Specialist may authorize interim accommodations for up to one semester's duration, pending receipt of appropriate documentation and determination of eligibility.

Confidentiality:

All disability documentation is confidential and shared with College personnel only on a need-to-know basis or as otherwise required by law.

ADR documentation or other information regarding the nature and extent of a student's disability is not shared with the student's instructor(s). In limited circumstances, if the instructor must help develop reasonable accommodations or academic adjustments, ADR may tell the instructor some information about the nature or extent of the disability.

ADR records, including those containing student medical documentation, are confidential "education records" covered by the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g, et al.) (FERPA). Such records may not be released outside the College, other than to the student without the student's expressed, written permission, except in limited circumstances otherwise authorized or required by law. (See AP 3.11.01).

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Pima ADR Contact Information by Campus/Center

Adult Basic Education for College and Career (ABECC)	520-206-7286
Aviation Technology Center	520-206-7286
Desert Vista Campus	520-206-5151
Downtown Campus	520-206-7286
East Campus	520-206-7699
El Pueblo-Liberty Learning Center	520-206-5151
El Rio Learning Center	520-206-2209
Northwest Campus	520-206-2209
PCC 29th Street Coalition Center	520-206-7699
PCC-Santa Cruz County	520-206-5151
Pima Online.	520-206-6688 or ADRHelp@pima.edu
West Campus	520-206-6688

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